

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	Business English 3				
Head of course	PhD Tatjana Šepić, College Professor Assistant Mladen Marinac				
Study programme	Professional undergraduate study Mediterranean Agriculture				
Status of a course	Obligatory				
Year of study	2.	Semester	III	ECTS credits	3
Teaching plan (L + E + S+ Pr)	1 + 1 + 0 + 0				
Goals of a course					
The aim of course is to develop students' oral and writing expression in general English language, with special attention give to the language of agricultural profession. Course is intended to improve presentation skills of students in business environment (writing applications and presenting posters), combined with usage of conditional sentences and direct and indirect speech in professional context.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
<p>Outcome 1: Assess the quality of planting material and produce planting material by the appropriate propagation method.</p> <p>Outcome 2: Recommend the production technology for vegetables and medicinal plants outdoors and in protected areas according to the requirements of a certain species, and evaluate the quality of vegetables and aromatic herbs on the basis of internal and external quality.</p> <p>Outcome 6: Determine economically significant pests and implement preventative and curative methods of plant protection with respect to the production system.</p> <p>Outcome 9: Recommend raw materials, tools and method of preserving Mediterranean crops and bee products.</p> <p>Outcome 10: Interpret virgin olive oil production technology.</p>					
Expected learning outcomes on a level of a course					
<ol style="list-style-type: none"> 1. Use professional terminology in English related to Mediterranean agriculture and winemaking. 2. Argue about professional topics in English. 3. Compare professional terminology in English and Croatian. 4. Make a query regarding a topic from the profession. 5. Present a poster on a professional topic of own choice. 6. Use conditional sentences in a professional context. 7. Distinguish and use reported and direct speech in a professional context. 					
Content of a course					
Course contents to be selected from the following professional fields: soil science and plant nutrition, vine growing, plant protection, wine making, agro climatology, fruit growing, agro tourism, etc. The above stated contents should be expanded by some more general issues related to the future professional orientation of students.					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments					
Students' obligations					

Meet the obligations prescribed in the Study Regulations and the Regulation on the assessment of students.

Grading, evaluation and monitoring of students' work continuously during lectures and exams

Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.

Continuous check-up:

Outcomes	Pre-exam I	Pre-exam 2	Query writing	Poster presentation	Threshold	Max
Outcome 1	8%	8%			8%	16%
Outcome 2	8%	8%			8%	16%
Outcome 3	8%	8%			8%	16%
Outcome 4			10%		5%	10%
Outcome 5				10%	5%	10%
Outcome 6	16%				8%	16%
Outcome 7		16%				16%
Percentage of ECTS	1,2	1,2	0,3	0,3		-
Total	40%	40%	10%	10%	50 %	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

Outcomes	Written exam	Oral exam	Max
Outcome 1	16%		
Outcome 2	16%		
Outcome 3	16%		
Outcome 4	10%		
Outcome 5		10%	10%
Outcome 6	16%		
Outcome 7	16%		
Percentage of ECTS	2,7	0,3	
Total	90%	10%	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good(4)	B
60,00 – 74,99	Good(3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

Obligatory literature
<ol style="list-style-type: none">1. Polić, T. (2009) English for Agronomists and Enologists.2. Original texts from the profession of the teacher's choice.
Additional literature
<ol style="list-style-type: none">1. Ritz, J. (1996) Hrvatsko-engleski i englesko-hrvatski agronomski rječnik: s latinsko-hrvatskim indeksom, Zagreb: Školska knjiga.2. O'Sullivan, N., Libbin J. D. (2011) Agriculture, Express Publishing.3. Mikulić, G. (1989) English in Agriculture, Školska knjiga, Zagreb.4. Oxford Collocations Dictionary for students of English (2002) Oxford: Oxford University Press.

