

## DESCRIPTION OF A STUDY COURSE – SYLLABUS

<b>Title of a course</b>	Business English 2				
<b>Head of course</b>	PhD Tatjana Šepić, College Professor Assistant Mladen Marinac, Lecturer				
<b>Study programme</b>	Professional undergraduate study Mediterranean Agriculture				
<b>Status of a course</b>	Obligatory				
<b>Year of study</b>	1	<b>Semester</b>	II	<b>ECTS credits</b>	3
<b>Teaching plan (L + E + S+ Pr)</b>	1 + 1 + 0 + 0				
<b>Goals of a course</b>					
The aim of the course is to develop the oral and written expression of students in general English, with particular reference to the language of the agricultural profession. The course is aimed at improving the presentation of students in the business environment (writing a summary and presenting a professional topic), as well as the use of future verb tenses and passive structures, with an emphasis on the professional context.					
<b>Conditions for enrolling course</b>					
No conditions					
<b>Learning outcomes on a level of a study programme which includes course</b>					
Outcome 1: Assess the quality of planting material and produce planting material by the appropriate propagation method. Outcome 2: Recommend the production technology for vegetables and medicinal plants outdoors and in protected areas according to the requirements of a certain species, and evaluate the quality of vegetables and aromatic herbs on the basis of internal and external quality. Outcome 6: Determine economically significant pests and implement preventative and curative methods of plant protection with respect to the production system. Outcome 9: Recommend raw materials, tools and method of preserving Mediterranean crops and bee products. Outcome 10: Interpret virgin olive oil production technology.					
<b>Expected learning outcomes on a level of a course</b>					
<ol style="list-style-type: none"> <li>1. Use professional terminology from the field of agriculture in English.</li> <li>2. Argue about professional topics from the field of agriculture in English.</li> <li>3. Compare professional terminology from the field of agriculture in English and Croatian.</li> <li>4. Extract key information from articles and write a summary in English.</li> <li>5. Present an expert topic in English using a PowerPoint presentation.</li> <li>6. Use future tenses in a professional context.</li> <li>7. Use active and passive structures in a professional context</li> </ol>					
<b>Content of a course</b>					
Course contents to be selected from the following professional fields: soil science and plant nutrition, vine growing, plant protection, wine making, agro climatology, fruit growing, agro tourism, etc. The above stated contents to be expanded by some more general issues related to the future professional orientation of students. Analysis of selected texts from professional literature					
<b>Teaching modes</b>	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
<b>Comments</b>					
<b>Students' obligations</b>					

**Grading, evaluation and monitoring of students' work continuously during lectures and exams**

Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.

**Continuous check-up:**

Outcomes	Pre-exam I	Pre-exam 2	Writing a summary	Presentation of a professional topic	Threshold	Max
Outcome 1	8%	8%			8%	16%
Outcome 2	8%	8%			8%	16%
Outcome 3	8%	8%			8%	16%
Outcome 4			10%		5%	10%
Outcome 5				10%	5%	10%
Outcome 6	16%				8%	16%
Outcome 7		16%				16%
Percentage of ECTS	1,2	1,2	0,3	0,3		-
Total	40%	40%	10%	10%	50 %	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

**Exam term:**

Outcomes	Written exam	Oral exam	Max
Outcome 1	16%		
Outcome 2	16%		
Outcome 3	16%		
Outcome 4	10%		
Outcome 5		10%	10%
Outcome 6	16%		
Outcome 7	16%		
Percentage of ECTS	2,7	0,3	
Total	90%	10%	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

**Grading:**

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good(4)	B
60,00 – 74,99	Good(3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

**Obligatory literature**

1. Polić, T. (2009) English for Agronomists and Enologists.
2. Original texts from the profession of the teacher's choice.

**Additional literature**

1. Ritz, J. (1996) Hrvatsko-engleski i englesko-hrvatski agronomski rječnik: s latinsko-hrvatskim indeksom, Zagreb: Školska knjiga.
2. O'Sullivan, N., Libbin J. D. (2011) Agriculture, Express Publishing.
3. Mikulić, G. (1989) English in Agriculture, Školska knjiga, Zagreb.
4. Oxford Collocations Dictionary for students of English (2002) Oxford: Oxford University Press.

