

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	Professional semester internship				
Head of course	Kristina Dundović, Lecturer				
Study programme	Professional undergraduate study Occupational Safety				
Status of a course	Obligatory				
Year of study	3.	Semester	VI.	ECTS credits	10
Teaching plan (L + E + S+ Pr)	0+0+0+330				
Goals of a course					
Complement theoretical knowledge with practical knowledge and experience in a real work environment enables more successful involvement in professional work.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
The college can contribute to all learning outcomes at the program level (depending on the employer).					
Expected learning outcomes on a level of a course					
<ol style="list-style-type: none"> 1. Apply previously acquired professional knowledge in a real work environment 2. Demonstrate independence and initiative in solving work tasks 3. Apply business communication skills in a real work environment 4. Acquire work habits according to the requirements of a real work environment 5. Independently prepare a professional report on the completed internship 					
Content of a course					
The content of the professional work experience depends on students' field of study. The co-ordinator assigns tasks for every field of study. The co-ordinator of professional work experience, as agreed with the mentor appointed from a given company or institution, defines the content and the dynamics of gaining the professional semester internship.					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments	The college is not in a continuous monitoring system.				
Students' obligations					
During the internship, the student prepares a report showing the completed internship and the completed assignment (Article 13 of the Rules of Professional Practice).					
Grading, evaluation and monitoring of students' work continuously during lectures and exams					
<p>Assessment is based on evaluating the learning outcomes of the course.</p> <p>A student has taken the course if he / she has completed the prescribed number of hours provided by the Rulebook on Professional Practice (Article 14) which proves:</p> <ul style="list-style-type: none"> Certificate from the employer of the professional practice Student's report on professional practice (written) Defense of the Report submitted (orally) <p>The grade is defined by the Rulebook on grading of undergraduate professional and specialist graduate students professional studies of the Polytechnic of Rijeka (Article 6).</p> <p>Checking the learning outcomes of the course:</p>					
Outcomes		Student's report		Employer's certificate	

	Outcome 1	Passed	Passed	
	Outcome 2	Passed	Passed	
	Outcome 3	Passed	Passed	
	Outcome 4	Passed	Passed	
	Outcome 5	Passed	Passed	
	Percentage of ECTS	8	2	
Obligatory literature				
1. Rulebook on professional practice				
Additional literature				
1. Instructions for conducting professional practice provided by the head of professional internship in the Undergraduate professional study Occupational Safety				

