

DESCRIPTION OF A STUDY COURSE – SYLLABUS

Title of a course	Business English 1				
Head of course	PhD Tatjana Šepić, College Professor Assistant Mladen Marinac, Lecturer				
Study programme	Professional undergraduate study Winemaking				
Status of a course	Obligatory				
Year of study	1.	Semester	I	ECTS credits	3
Teaching plan (L + E + S+ Pr)	1 + 1 + 0 + 0				
Goals of a course					
The aim of the course is to develop the oral and written expression of students in general English, with particular reference to the language of the agricultural profession. The course is also aimed at improving the presentation or speaking skills of students in the business environment (compiling CVs and presentations), as well as repeating present and past verb tenses in a professional agricultural context.					
Conditions for enrolling course					
No conditions					
Learning outcomes on a level of a study programme which includes course					
Outcome 4: Determine the economically significant grapevine pests and implement preventative and curative methods of plant protection. Outcome 5: Interpret the role of microorganisms and apply adequate cultures in wine production. Outcome 12: Present the wine professionally, using professional terminology in describing and evaluating the wine, and lead wine tasting by interpreting the sensory experiences of the wine.					
Expected learning outcomes on a level of a course					
<ol style="list-style-type: none"> 1. Use professional terminology from the field of agriculture in English. 2. Argue about professional topics in English. 3. Compare professional terminology from the field of agriculture in English and Croatian. 4. Come up with and compile a CV in English. 5. Come up with and present yourself in English. 6. Use present tense and past tense in a professional context. 					
Content of a course					
Primarily based on linguistic issues covering the following grammar units that are the most important in understanding written or oral language, such as: parts of speech, word derivation; system of basic tenses (active and passive), sequence of tenses; indirect speech; modals; conditional clauses.					
Teaching modes	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> auditory exercises <input checked="" type="checkbox"/> seminars and workshops <input type="checkbox"/> distance learning <input type="checkbox"/> field classes		<input checked="" type="checkbox"/> individual assignments <input type="checkbox"/> multimedia and network <input type="checkbox"/> laboratory <input type="checkbox"/> supervisor's work <input type="checkbox"/> other _____		
Comments					
Students' obligations					
Grading, evaluation and monitoring of students' work continuously during lectures and exams					
Grading is based upon evaluation of course's learning outcomes' adoption. Grading is performed continuously during lectures and/or during exam, in compliance with the provisions of Regulation on the assessment of students.					

Continuous check-up:

Outcomes	Pre-exam I	Pre-exam 2	Writing CVs	Presentation	Threshold	Max
Outcome 1	10%	10%			10%	20%
Outcome 2	10%	10%			10%	20%
Outcome 3	10%	10%			10%	20%
Outcome 4			10%		5%	10%
Outcome 5				10%	5%	10%
Outcome 6	10%	10%			10%	20%
Percentage of ECTS	1,2	1,2	0,3	0,3		-
Total	40%	40%	10%	10%	50 %	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Exam term:

Outcomes	Written exam	Oral exam	Max
Outcome 1	20%		
Outcome 2	20%		
Outcome 3	20%		
Outcome 4	10%		
Outcome 5		10%	10%
Outcome 6	20%		
Percentage of ECTS	2,7	0,3	
Total	90%	10%	100 %

A student has passed the exam if he has acquired a percentage of credits for each learning outcome higher or equal to defined threshold.

Grading:

A student has passed the exam if he has acquired at least 50% of anticipated credits of a specific learning outcome.

If a student has passed learning outcomes of all courses, the accomplished credits (percentages) of all passed learning outcomes are being added, while the final grade is defined upon following table:

Range of credits (percentages)	Numerical grade	ECTS grade
90,00 – 100,00	Excellent (5)	A
75,00 – 89,99	Very good(4)	B
60,00 – 74,99	Good(3)	C
50,00 – 59,99	Sufficient (2)	D
0,00 – 49,99	Insufficient (1)	F

Obligatory literature

1. Polić, T. (2009) English for Agronomists and Enologists.
2. Original texts from the profession of the teacher's choice.

Additional literature

1. Ritz, J. (1996) Hrvatsko-engleski i englesko-hrvatski agronomski rječnik: s latinsko-hrvatskim indeksom, Zagreb: Školska knjiga.
2. O'Sullivan, N., Libbin J. D. (2011) Agriculture, Express Publishing.
3. Mikulić, G. (1989) English in Agriculture, Školska knjiga, Zagreb.
4. Oxford Collocations Dictionary for students of English (2002) Oxford: Oxford University Press.

