



Erasmus Key Data 2021/2022



Official name	Fakulteta za informacijske študije v Novem mestu
Erasmus code	SI NOVO-ME05
Street address	Ljubljanska cesta 31a, SI-8000 Novo mesto, Slovenia
Dean/Head of Institution	Prof. Matej Makarovič, PhD
International Mobility/Erasmus Office	<p>Institutional Erasmus Coordinator: Asst. Prof. Katarina Rojko, PhD</p> <p>Erasmus officer: Tjaša Bezenšek, MA in Management E-mail: erasmus@fis.unm.si</p> <p>Reception of students at the following address: Fakulteta za informacijske študije v Novem mestu, Student Office, Ljubljanska cesta 31a, SI-8000 Novo mesto, Slovenia</p> <p>Regular post should be sent to: Fakulteta za informacijske študije v Novem mestu, Project Office, Ljubljanska cesta 31a, SI-8000 Novo mesto, Slovenia</p>
University Homepage	https://www.fis.unm.si/en/ (English, STUDY AT FIS, Erasmus+)
English Home Pages and Courses	https://www.fis.unm.si/en/programmes/
Academic calendar	<p>1st semester (winter): beginning of October – end of January</p> <p>2nd semester (summer): mid-February – end of May</p> <p>Examination periods: end of January – mid-February and June – beginning of July</p>
Nomination procedure	<p>Nomination should be sent to: erasmus@fis.unm.si</p> <p>Nomination deadlines: 15th May – winter semester 15th October – summer semester</p>
Application procedure	<p>APPLICATION PROCEDURE (after the official nomination)</p> <p>In order to apply for admission at the Faculty of Information Studies in Novo mesto you need to send us all relevant documents:</p> <ul style="list-style-type: none">- Erasmus Application Form (filled in electronically and signed by student and sending institution coordinators)- Learning Agreement proposal (signed by student and sending institution coordinators) - Transcript of Records (in English language, signed by authorized persons) - Copy of Passport or ID card- 1 passport-size photo <p>Application deadlines: 10th June – winter semester/whole academic year 10th November – summer semester</p> <p>Faculty of Information Studies in Novo mesto decides upon the feasibility of proposed study programmes, and brings a final decision whether Erasmus students will be accepted.</p>