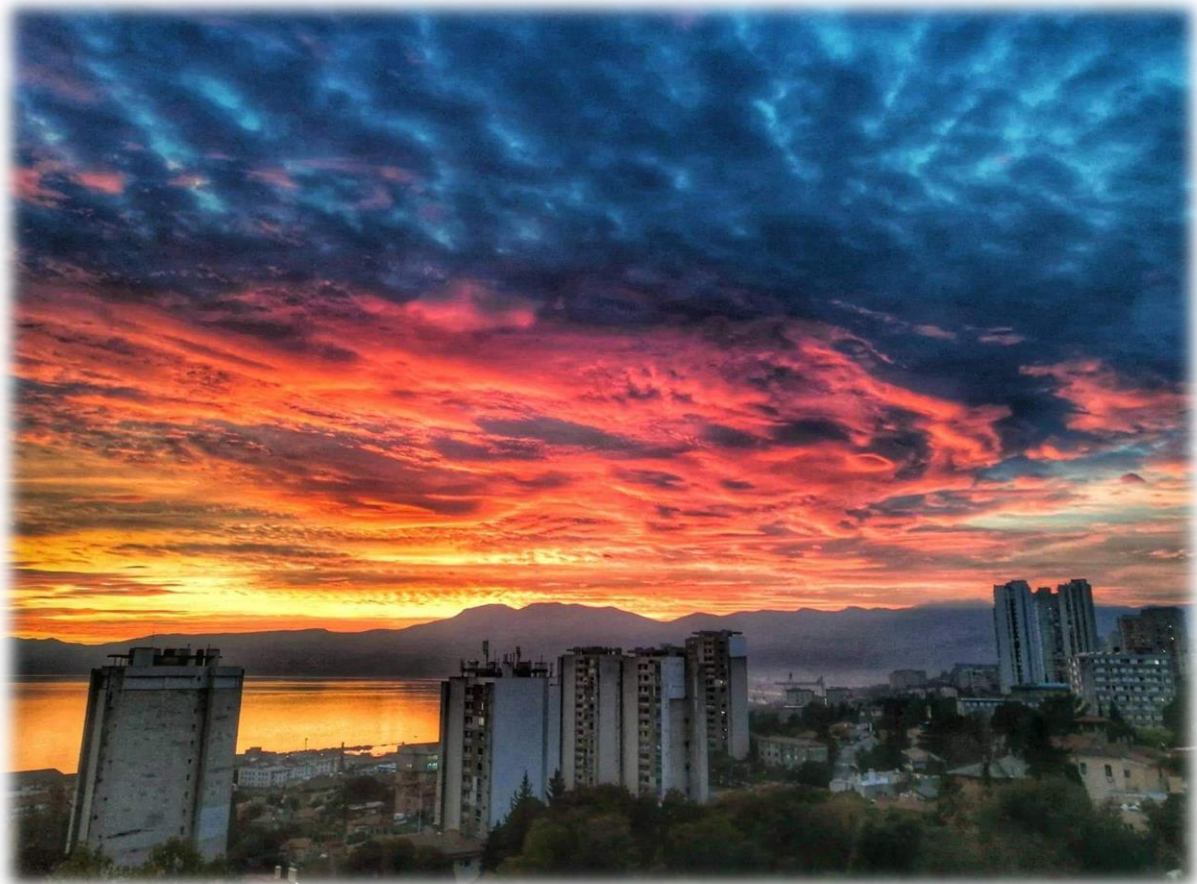


# POLYTECHNIC OF RIJEKA

## STUDENT GUIDE







*/ Rijeka - photo by Ivan Sardi, Croatian National Tourist Board /*

*Welcome to the Polytechnic of Rijeka!*

*This guide will provide you with the most important information on the Polytechnic in Rijeka.*

*We will do our best to make your adventure in Rijeka an unforgettable experience.*

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Polytechnic of Rijeka

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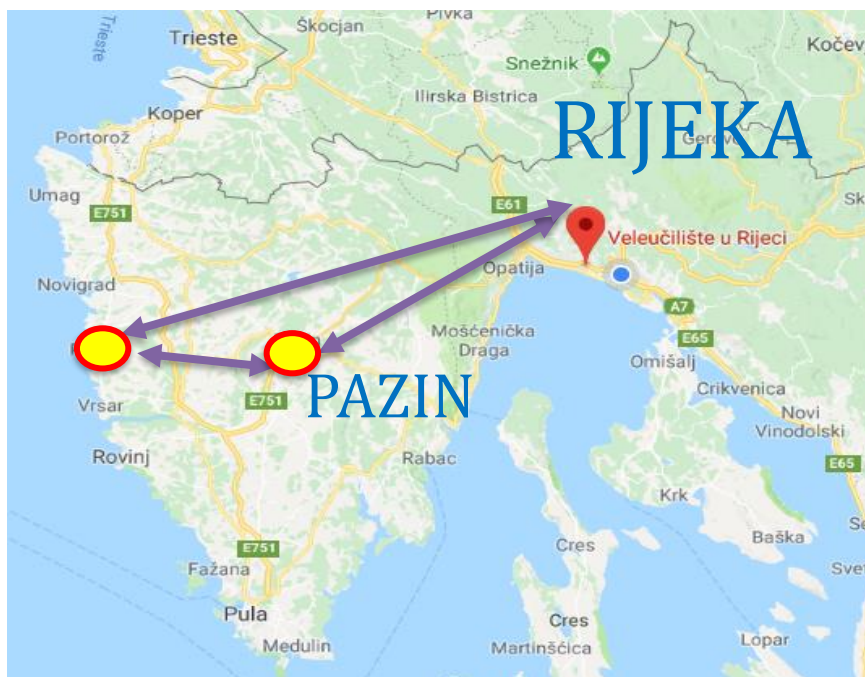
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POREČ





## Introductory word of the Dean

This Student guide is created to help students and others who intend to study or to spend a certain period at our Polytechnic. We hope that you will find here the answers to questions you might have regarding your staying at the Polytechnic of Rijeka. This Guide provides an outline of study programmes and activities, which are accompanied by a display of numerous events and activities that took place during the academic year.

The Polytechnic of Rijeka was founded in the academic year 1998/1999, and we are proud that today it is a prominent institution of higher education with its headquarters in Rijeka and study programmes at three different locations – Rijeka, Pazin and Poreč. Our previous activities enhanced our quality and transformed the Polytechnic of Rijeka into a modern institution of higher education with developed study programmes adapted to the requirements of the professional environment and in sync with specific needs of our region for highly professional personnel. As a result, today there are nine undergraduate professional and five specialist professional undergraduate study programmes carried out that are well-structured and with an emphasis on constant adaptation to development trends and needs of the economy and the local government. The study programmes are established in accordance with the demands of the Bologna declaration according to the “3 + 2” model and based on learning outcomes that students need to adopt within the workload defined by ECTS (European credit transfer and accumulation system) credits. The most important goal is to train students to enter the workforce quickly and to be recognized in the labour market as experts and professionals effective in detecting, understanding, and managing complex situations in their fields. Contemporary and modern internationally comparable programmes, adequate space and modern equipment provided, competent and motivated teaching staff, efficient organizational structure and management system, motivated students, the established system of monitoring teaching quality, as well as the cooperation with the economic sector and domestic and international institutions of higher education serve as the foundation for a successful further development of the Polytechnic of Rijeka.

Polytechnic of Rijeka participates in international higher education projects and programmes, such as Erasmus+ and CEEPUS, therefore, we are open to foreign students, teaching and non-teaching staff and researchers.

We are happy to welcome you to the Polytechnic of Rijeka and we hope that you will enjoy your staying here and have a lot of memorable moments and get valuable life experience!



Saša Hirnig, PhD  
College Professor  
Dean of the Polytechnic of  
Rijeka

Saša Hirnig, PhD, College Professor  
Dean of the Polytechnic of Rijeka

## About the Polytechnic of Rijeka

The Polytechnic of Rijeka was inaugurated in the academic year 1998/1999 with the fundamental mission of training highly educated experts oriented towards practice in order to apply independently professional and scientific methods that are specific to a particular area of education.

At the beginning two-year and three-year study programmes were carried out, which gradually developed in accordance with the demands of the environment and labour market. Additional two years specialist professional graduate study programmes have been established, as well.

### *Vision and Mission of the Polytechnic of Rijeka*

#### Vision

The Polytechnic of Rijeka will be the leading institution of higher education in the area of vocational education and applied research, while also being technologically modern and flexible, and prepared for constant adaptation to the needs of the economy and the community. Partnerships for community development, cooperation with the economy, involvement in the European Higher Education Area and the European Research Area, as well as its high-level organization, will be the tools with which the Polytechnic of Rijeka will continue to show its public responsibility and participate as an active stakeholder that provides impetus to the development of society.

#### Mission

The Polytechnic of Rijeka is a higher education institution that employs its educational process and professional and research work in the fields of technical, biotechnical, and social sciences to create competent individuals with appropriate theoretical and practical background that enables them to take on different challenges in their community, as well as employment in the labour market, to the benefit of system stakeholders, the economy and society as a whole.





## ***Polytechnic Management Structure***

- Management Committee
- Professional Committee
- Dean
- Vice Dean for Academic Affairs
- Vice Dean for Business Affairs
- Vice Dean for International Cooperation
- Dean's Executive Assistant



Ljerka Tomljenović, PhD  
College Professor  
Vice Dean for  
Academic Affairs



Marino Golob, M.Sc.  
Senior Lecturer  
Vice Dean for  
Business Affairs



Eda Ribarić Čučković, PhD  
College Professor  
Vice Dean for  
International Cooperation

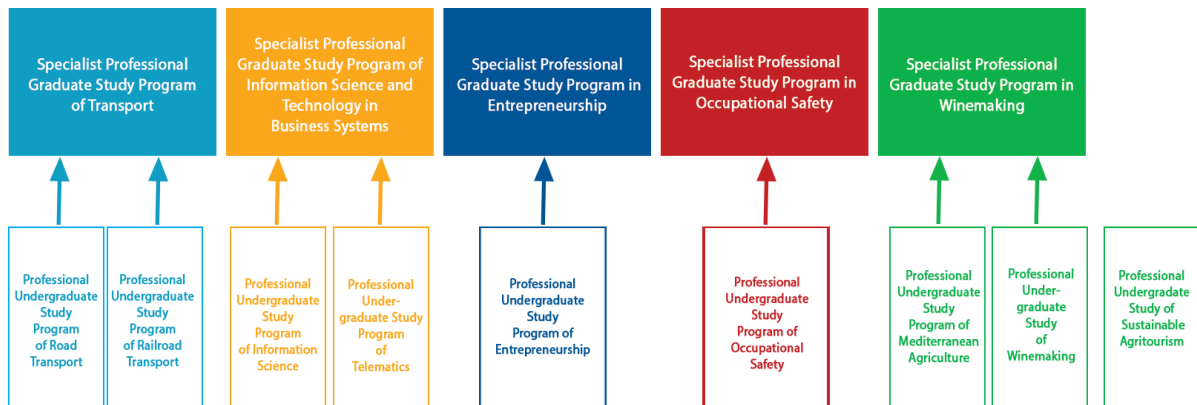
## ***Departments at the Polytechnic of Rijeka***

At the Polytechnic classes are held within 9 undergraduate professional study programmes and 5 specialist graduate professional study programmes. These are structured and run within 4 departments and two independent study programmes:

- Transport Department
- Business Department
- Occupational Safety Department
- Agricultural Department
- Telematics
- Sustainable Agritourism

The majority of study programmes are carried out at the Polytechnic of Rijeka headquarters and partly at locations in Poreč and Pazin.

## What can I study at the Polytechnic of Rijeka?



The Polytechnic of Rijeka offers potential students interesting study programmes at two levels of professional study programmes: first (undergraduate) and second (graduate) level.

All study programmes have been modernized and are in accordance with the demands of the Bologna process. The implementation of the majority of modernized study programmes began in the academic year 2005/2006.

All programmes are carried out for full-time and part-time students and are, thus, available even to those students who are employed and study and work at the same time or cannot attend classes due to some other reasons.

The majority of study programmes are carried out at the Polytechnic of Rijeka headquarters at Vukovarska 58, Rijeka. In order to bring college education as close as possible to their home, for students who live outside Rijeka, the Polytechnic runs some of its study programmes at other locations - in Pazin and Poreč. Moreover, the study programmes of Winemaking and Mediterranean Agriculture are carried out in Poreč due to specific conditions demanded by the programmes.





## Polytechnic of Rijeka Teaching Structure

<b>Study Programmes</b>          <b>Departments</b>	<b>Undergraduate Professional Study Programmes</b>  <b>180 ECTS credits</b>  <i>Professional title: professional bachelor accompanied with an indication of a profession in accordance with a specific law</i>	<b>Specialist Graduate Professional Study Programmes</b>  <b>120 ECTS credits</b>  <i>Professional title: professional specialist with an indication of a profession in accordance with a specific law</i>
<b>Transport Department</b>	<b>Road Transport – Rijeka</b>  <b>Railroad Transport - Rijeka</b>	<b>Transport - Rijeka</b>
<b>Business Department</b>	<b>Entrepreneurship – Rijeka and Pazin</b>  <b>Information Science - Rijeka</b>	<b>Entrepreneurship – Rijeka</b>  <b>Information Science and Technology in Business Systems – Rijeka</b>
<b>Agricultural Department</b>	<b>Mediterranean Agriculture - Poreč</b>  <b>Winemaking - Poreč</b>	<b>Winemaking - Poreč</b>
<b>Occupational Safety Department</b>	<b>Occupational Safety - Rijeka</b>	<b>Occupational Safety - Rijeka</b>
	<b>Telematics - Rijeka</b>	<b>Information Science and Technology in Business Systems – Rijeka</b>
	<b>Sustainable Agritourism – Rijeka</b>	

### The requirements to enrol in undergraduate professional study programmes:

- students who graduated from four-year high schools and candidates who graduated in 2010 or later apply via the webpage [www.postani-student.hr](http://www.postani-student.hr).
- candidates who finished four-year high school before 2010 apply to the Polytechnic of Rijeka in accordance with the regulations of the application to enrol in the first-year part-time study programme, which will be published on the website [www.veleri.hr](http://www.veleri.hr).

### The requirements to enrol in specialist graduate professional study programmes:

- people who completed their three-year undergraduate professional study programmes or university undergraduate study programmes and met the requirements of admission to first year specialist graduate study programmes, which is published by the Polytechnic of Rijeka, are eligible to apply for specialist graduate professional study programme.

## Grading scale at the Polytechnic of Rijeka

Grading and evaluation of students' achievements upon completion of course:

Acquired level of learning outcomes (%)	The numerical system of grading	ECTS grades
90 to 100%	Excellent (5)	A
75 to 89.99%	Very good (4)	B
60 to 74.99%	Good (3)	C
50 to 59.99%	Sufficient (2)	D
0 to 49.99%	Insufficient (1)	F

Passing grades: *excellent (5)*, *very good (4)*, *good (3)* and *sufficient (2)*

The numerical grade, ECTS grade and the percentage of knowledge skills and competences are recorded in the student's own course and assessment booklet

## Academic calendar

**1st semester (winter) - lectures:** early October – late January

**2nd semester (summer) - lectures:** early March – mid-June

**Examination period:** February (winter semester), mid-June – mid-July (summer semester), early September (autumn)

## National holidays in Croatia

January 1 (New Year's Day)

January 6 (Epiphany)

Easter and Easter Monday (varying date)

May 1 (Labour Day)

May 30 (Statehood Day)

Corpus Christi (varying date)

June 22 (Anti-Fascist Struggle Day)

August 5 (Victory and Homeland Thanksgiving Day and the Croatian War Veterans Day)

August 15 (Assumption Day)

November 1 (All Saints' Day)

November 18 (Remembrance Day)

December 25 & 26 (Christmas and St. Stephen's Day)



## Business Department

A demanding business environment encouraged the development of suitable study programmes, which are carried out at the Business Department.

Today there are two first-level programmes and two second-level programmes at the Business Department. The undergraduate study programmes are carried out for three years. The sixth semester is reserved for internship and preparation of final professional thesis. The graduate study programmes are carried out for two years. The classes are taken during the first three semesters and in the fourth semester students undergo on-the-job training and write a specialist thesis.

After completing the undergraduate professional study programmes of Information Science and Entrepreneurship, students are trained to begin their professional career.

After finishing these two undergraduate professional study programmes and gaining 180 ECTS credits, students obtain one of the following professional titles:

- **Professional Bachelor of Economics**
- **Professional Bachelor of Information Science**

Students who obtained one of the above-mentioned professional titles at the Polytechnic of Rijeka or at some other institution of higher education, can enrol into a suitable higher level study programme. At the end of the programme and by obtaining 300 ECTS credits (180 + 120 ECTScredits) students obtain one of the following professional titles:

- **Professional Specialist of Entrepreneurship**
- **Professional Specialist of Information Science and Technology in Business Systems**

All study programmes of the Business Department have been carried out as full-time and part-time in Rijeka since the academic year 2007/2008. The undergraduate professional study programme of Entrepreneurship is carried out for full-time and part-time students in Pazin as well.



Head of Department  
Anita Stilin, PhD  
College Professor



/ Photo by *Canva Studio* from *Pexels* /

## STUDY PROGRAMMES

### Business Department Programmes - the Structure of Professional Study Programmes

The undergraduate professional study programme of Information Science aims at training experts to master complex technical tasks of designing, programming, implementing and maintaining information systems and data bases, introducing and using information systems and networks. By fulfilling the requirements of the undergraduate professional study programme at the Business Department, students obtain 180 ECTS credits.

The undergraduate professional study programme of Entrepreneurship aims at training experts to act as entrepreneurs and gain knowledge and skills in doing business as entrepreneurs. The specific objective is to enable students to analyse business opportunities and other subjects in a dynamic environment.

The specialist graduate professional study programme of Information Science and Technology in Business Systems aims at training professionals to master complex tasks in the area of applied information science. The Specialist Graduate Professional Study Programme of Information Science and Technology in Business Systems has two tracks, and these are:

- **Software Engineering for Enterprises**
- **Business Information Systems**

The specialist graduate professional study programme of Entrepreneurship aims at training experts for mastering complex specialized professional tasks in the field of entrepreneurship and business systems management.



/Photos - Polytechnic of Rijeka archives /



## Transport Department

The Transport Department of the Polytechnic of Rijeka carries out two first-level study programmes and one second-level study programme.

By completing the undergraduate professional study programmes of Road and Railroad Transport, students are trained to begin their professional career.

By finishing these two undergraduate study programmes and obtaining 180 ECTS credits, students gain the professional title:

- **Professional Bachelor of Transport Engineering**

Students can also obtain second-level training by enrolling into the specialist graduate professional study programme of Transport at the Polytechnic of Rijeka.

By completing the specialist graduate professional study programme of Transport and obtaining 300 ECTS credits (180 + 120 ECTS credits), students receive the professional title:

- **Professional Specialist of Transport Engineering**

All the study programmes are carried out at the Polytechnic of Rijeka headquarters as full-time and part-time programmes.



Head of Department  
Ivica Barišić, PhD  
College Professor



## STUDY PROGRAMMES



### Transport Department Programmes - the Structure of Professional Study Programmes

The undergraduate professional study programme of Road Transport - aims at training experts for conducting complex operative tasks of designing projects and assignments such as planning the preparation, improvement and control of technological and service processes in the area of road transport.

The undergraduate professional study programme of Railroad Transport - aims at training experts in railroad transport to work on performing complex operative tasks in the area of transport, applying professional knowledge and skills while dealing with techniques, technology and security of railroad transport.

The specialist graduate professional study programme of Transport with areas of specialization in road, railroad and postal services has the basic objective of providing theoretical and professional training of a certain number of specialists in managing transport economy in order to achieve optimal technological and economic effects accompanied with high level of environment protection.



/ Photo - Polytechnic of Rijeka archives /



/ Photo by Aleksejs Bergmanis from Pexels /



# Occupational Safety Department

The Occupational Safety Department of the Polytechnic of Rijeka carries out one first-level study programme and one second-level study programme.

Upon completion of the undergraduate professional study programme of Occupational Safety, students are qualified to begin their professional career in their work environment.

By meeting the requirements of the undergraduate professional study programme of Occupational Safety and gaining 180 ECTS credits, students obtain the professional title:

- **Professional Bachelor of Safety and Protection Engineering**

The students who gained the abovementioned professional title at the Polytechnic of Rijeka or some other institution of higher education can enrol in the study programme that provides a higher level of training and which is carried out by Occupational Safety Department. By completing this study programme and gaining the total amount of 300 ECTS credits (180 + 120 ECTS credits), students obtain the title:

- **Professional Specialist Engineer of Safety and Protection**

All programmes of the Occupational Safety Department are carried out as full-time and part-time at the Polytechnic of Rijeka headquarters.



Head of Department  
Erika Gržin  
Lecturer



/ Photo by Pixabay from Pexels /

/ Photo - Polytechnic of Rijeka archives /

## STUDY PROGRAMMES

### Occupational Safety Department Programmes - the Structure of Study Programmes

The **undergraduate professional study programme of Occupational Safety** offers the following tracks:

1. Occupational Safety in Industry
2. Fire Protection
3. General Safety

During the first two years of the study programme, students gain fundamental knowledge from the area of Occupational Safety and in the third year they decide on one of the tracks by enrolling into a group of courses which are characterized by specific content of the track. The classes are taken during the first five semesters, and in the sixth semester students undergo on-the-job training and write a final thesis

The **specialist graduate professional study programme of Occupational Safety** offers the following tracks:

1. Occupational Safety in Industry
2. Fire Protection
3. General Safety

Upon completion of their studies, students will be able to analyse company policies from the aspect of occupational safety, and work on improving the system of occupational safety and fire protection. The study programme is carried out for two years. The classes are taken during the first three semesters and in the fourth semester students undergo on-the-job training and write a specialist thesis.

In the second year, students choose their track and hence adjust the study programme to their goals and needs of future employment.



/Photo - Polytechnic of Rijeka archives /



## Agricultural Department

The Polytechnic of Rijeka carries out at the Agricultural Department, which is in Poreč, study programmes in the biotechnical field. The Department offers two first-level and one second-level study programme.

By meeting the requirements of the undergraduate professional study programme of Winemaking and Mediterranean Agriculture, students are qualified to start off with their professional careers.

By fulfilling the requirements of the undergraduate professional study programme of the Agricultural Department and gaining 180 ECTS credits, students obtain one of the following professional titles:

- **Professional Bachelor of Enology**
- **Professional Bachelor of Mediterranean Agriculture**

Also, students can obtain higher levels of training by enrolling into the specialist graduate professional study programme of Winemaking.

By meeting the requirements of the specialist graduate professional study programme of Winemaking and gaining the total amount of 300 ECTS credits (180 + 120 ECTS credits), students obtain the professional title:

- **Professional Specialist of Winemaking**

Study programmes of the Agricultural Department are run as full-time and part-time in Poreč.



/ Photos - Polytechnic of Rijeka archives /



Head of Department  
Mario Staver, PhD  
College Professor

## STUDY PROGRAMMES

### Agricultural Department Programmes - the Structure of Professional Study Programmes

**The undergraduate professional study programme of Winemaking** aims at training experts to manage agricultural estates, especially in the area of wine production with the goal of achieving optimal effects and preserving natural resources at the same time. The study programme provides the necessary theoretical knowledge and by receiving on-the-job training during education, the student masters the techniques and technology of producing grapes and wine, as well as the principles of managing agricultural estates.

**The undergraduate professional study programme of Mediterranean Agriculture** aims at training experts for complete management of agricultural estates in Mediterranean climate conditions. The gained knowledge ensures flexibility in different technological and business situations and the successful management of family farms in terms of small and middle-sized companies in the Mediterranean basin in conditions of rapid technology development.

**The specialist graduate professional study programme of Winemaking** ensures knowledge to enter business processes successfully and provides specific theoretical and practical knowledge to acquire new technologies and knowledge and develops moral and ethical principles in terms of product quality, environment protection and preservation of natural resources. The study programme is adjusted to the needs of agroindustry with a focus on creating an expert in the wine production process, special wines and other grape and wine products, with all professional and moral characteristics, which are necessary for such an noble profession.



/ Photos - Polytechnic of Rijeka archives /



## Telematics Study Programme

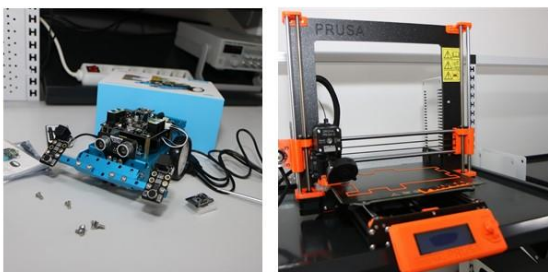
The synonym for telematics is also ICT which stands for Information and Communication Technology. Telematics as modern integrating technology, which integrates telecommunication and IT, contributes to a more dynamic economy.

With respect to ICT, the emphasis of the study programme is on developing a hardware and software base to provide information services of higher level, whose design and implementation is in the focus of interest of our professional and specialist study programme of Information Science.

Since familiarity with the equipment and hardware is essential for every engineer, the undergraduate professional study programme of Telematics pays special attention to hands-on experience with the equipment in our laboratory. In the laboratory students (besides getting familiar with the basics of electrical engineering, electronics and measurement) have a possibility to work in small groups and relaxed atmosphere with network switches (Cisco, D-link, Planet), routers, servers, industrial computers and modern industrial processes, in their own computer network, optical fiber and carbon fiber network cables, devices for permanent supply, robots (Lego, Mindstorms, Velleman), development platforms such as Arduino, Raspberry Pi, BeagleBoard, PLC-s (Siemens), RTU-s (Moxxa) and the equipment to simulate optical networks.



Head of the Professional Undergraduate Study Programme of Telematics  
Andrea Andrijašević, PhD  
Lecturer



Besides the laboratory, students are familiarized with the development of mobile applications, webpages, and a series of other parts of programming knowledge on practical projects and independent tasks. The student who is at the end of the study programme can enclose in his/her CV a list of projects on which he/she has worked on and showed enthusiasm during the programme, which guarantees advantage in the labour market.



The programme of the Professional Undergraduate Study Programme of Telematics is carried out as full-time and part-time in Rijeka.

By fulfilling all requirements of the study programme, students achieve 180 ECTS credits and obtain the professional title:

- **Professional Bachelor of Telematics Engineering**

Students who meet the requirements of the three year **undergraduate professional study programme of Telematics** can even continue their education at the Polytechnic of Rijeka and compete directly to enrol into the Specialist Graduate Professional Study Programme of Information Science and Technology in Business Enterprises.



/ Photo - Polytechnic of Rijeka archives /

# Sustainable Agritourism Study Programme

The undergraduate professional study programme of Sustainable Agritourism was developed based on the data obtained from market research, primarily from surveys filled out by potential employers about the key work activities as well as the knowledge and skills required in agritourism.

Theoretical knowledge and practical skills necessary for quick inclusion into the labour market are acquired during the study programme. Upon graduation, there is an option of self-employment or employment with businesses working in the agritourism industry.

The study programme is organized as a full-time and part-time study programme. It is divided into six semesters and it lasts three years. In the summer semester of each academic year, students have a professional internship, and they complete the study by writing and defending their final professional thesis. All curricula are scored according to the ECTS system. Each course each semester gives a student 30 ECTS credits, so that by the end of the study programme he/she has to acquire the total of 180 ECTS credits.



Head of the Professional Undergraduate Study Programme of Sustainable Agritourism  
Slavica Dudaš, PhD  
College Professor







The undergraduate professional study programme of Sustainable Agritourism has as its goal to educate experts who could perform complex specialist tasks:

- preparation of a work station in agricultural, tourism and catering industry
- performing technological processes in sustainable and organic plant production
- performing technological processes in sustainable and organic plant processing, refining, storage and
- transport of products
- performing technological processes in sustainable and organic cattle breeding
- designing tourist products, preparing and serving
- managing accommodation capacities
- market analysis for agritourism purposes
- agritourism estate economics
- e-marketing
- customer relations
- investment planning
- basic accounting and bookkeeping
- basic marketing activities
- market monitoring and updating offers
- product promotion
- business operation development and upgrading
- business documentation management
- quality insurance
- operations planning and organization
- knowledge of the quality system
- knowledge of the regulatory framework
- application of mathematical operations in agriculture, tourism and marketing

By fulfilling the requirements of the programme and gaining a total of 180 ECTS credits, students obtain the title:

- **Professional Bachelor (baccalaureus), Engineer of Sustainable Agritourism**



/ Photo - Polytechnic of Rijeka archives /



# Student Administration and Records

## Opening hours

### Rijeka

Monday	1:00 p.m. – 4:30 p.m.
Tuesday	1:00 p.m. – 5:00 p.m.
Wednesday	Closed
Thursday	8:30 a.m. – 10:30 a.m. 1:00 p.m.- 3:00 p.m.
Friday	1:00 p.m. – 5:00 p.m.

Phone number (Student Administration and Records Rijeka): +385 51 677 211

E-mail: evidencija@veleri.hr

### Pazin

Monday	1:00 p.m. – 3:00 p.m.
Tuesday	9:00 a.m. – 11:00 a.m.
Wednesday	Closed
Thursday	2:00 p.m. – 4:00 p.m.
Friday	Closed

Phone number (Student Administration and Records Pazin): +385 52 426 901

E-mail: psergov@veleri.hr

### Poreč

Monday	2:00 p.m. – 4:00 p.m.
Tuesday	9:00 a.m. – 11:00 a.m.
Wednesday	3:00 p.m. – 5:00 p.m.
Thursday	Closed
Friday	1:00 p.m. – 3:00 p.m.

Phone number (Student Administration and Records Poreč): +385 52 451 950

E-mail: dstaver@veleri.hr

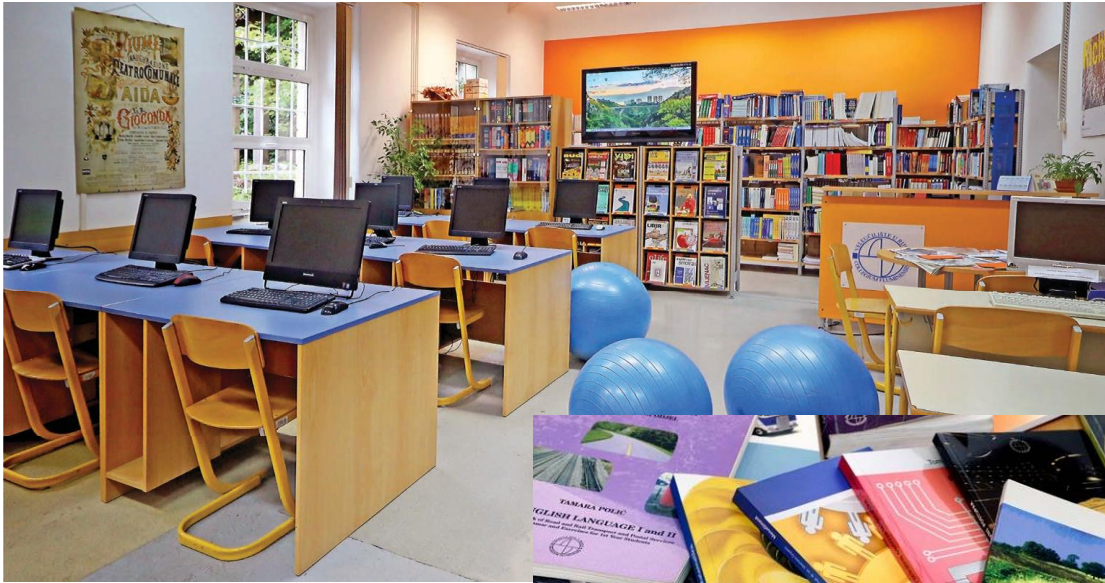
In case our Student Administration and Records employee is not available, students will be informed via the Polytechnic of Rijeka/Department of Agriculture webpage.

Student status confirmation may be collected in every Student Administration and Records office of the Polytechnic (Rijeka or Pazin).

To handle urgent requests students of the Department of Agriculture may reach us via phone number (052 451 950) or e-mail (denis.staver@veleri.hr).



/ Photo - Polytechnic of Rijeka archives /



**Address:**

The Library of the Polytechnic of Rijeka  
Vukovarska 58, Rijeka.

It is situated on the ground floor of the  
Polytechnic of Rijeka main building.

**Phone number:** +385 51 353 727

/ Photos - Polytechnic of Rijeka  
archives /

**Opening hours:**

- Monday, Wednesday, Thursday from 8 a.m. to 4 p.m.
- Tuesday and Friday from 11 a.m. to 6 p.m.

**Head Librarian:**

**Sanja Grakalić Plenković, PhD**

e-mail: sgrakal@veleri.hr

The central library with the highest number of books, a reading room and reference collections with open and closed access, is equipped with 16 computers for learning, writing thesis and accessing on-line databases and journals to which the Library is subscribed. The Library catalogue of the Polytechnic offers students the information about the books and available literature and the information is available by the service “ask librarians” via the library webpage.

The library catalogue is by its content and size adjusted to scientific-research programme of the activities at the Polytechnic of Rijeka.

Individual and group workshops are organized in the library in terms of training to use library services and improving IT literacy, which are focused on students (users).



## International Cooperation

The Polytechnic of Rijeka has recognized the importance of internationalization of higher education and, therefore, it carries out the following activities:

- developing international cooperation with partner institutions in Europe and the world
- encouraging mobility of students, teachers, and non-teaching staff (Erasmus+ and CEEPUS programmes).



The European Commission has awarded the “Erasmus Charter for Higher Education 2021–2027” certificate to the Polytechnic of Rijeka, which will enable the Polytechnic to participate in the activities of the Erasmus+ programme in the next period.

Erasmus code of the institution: [HR RIJEKA02](#)

Subject area code (ISCED): 0311 - Economics, 041 - Business and administration, 1015 - Travel, tourism and leisure, 061 - ICTs, 081 - Agriculture, 1022 - Occupational health and safety, 1032 - Protection of persons and property, 104 - Transport services

To enable a higher quality of college education, work and training for teaching and non-teaching staff, the Polytechnic of Rijeka entered the Erasmus mobility programme in 2009. The Erasmus programme enables students, teaching and non-teaching staff of the Polytechnic of Rijeka to visit one of the countries members of the European Union to learn, teach or attend professional training.

The exchange of teaching and non-teaching staff ensures multiple positive outcomes, for instance, the Erasmus+ programme served as a basis for developing new study programmes. The Polytechnic of Rijeka in cooperation with its bilateral partner from Germany, TH Wildau from Berlin, developed and founded the undergraduate professional study programme of Telematics.

The Polytechnic of Rijeka has signed more than forty Erasmus Bilateral Agreements with partners from 15 European countries:

- ✓ *Belgium, Bosnia and Herzegovina, Cyprus, Czech Republic, Italy, Hungary, Macedonia, Germany, Poland, Portugal, Serbia, Slovakia, Slovenia, Spain and Ukraine.*

Students from European institutions of higher education, who have signed the Erasmus Bilateral Agreement with the Polytechnic of Rijeka, may spend one or two semesters studying at our Polytechnic.



## Erasmus+ partner institutions

<b>BELGIUM</b>		
<b>Thomas More Kempen</b>	Geel (Belgium)	Business and administration/Agriculture
<b>BOSNIA AND HERCEGOVINA</b>		
<b>University of Sarajevo, Faculty of Economics</b>	Sarajevo (BiH)	Economics
<b>University of Mostar, Faculty of Economics, Faculty of Science and Education</b>	Mostar (BiH)	Economics, Business and administration, Travel, tourism and leisure, Engineering and engineering trades, Transport services, Occupational health and safety, Agriculture, ICT
<b>CYPRUS</b>		
<b>University of Nicosia</b>	Nicosia (Cyprus)	Business and administration
<b>CZECH REPUBLIC</b>		
<b>Institute of Technology and Business in České Budejovice</b>	České Budějovice (Czech Republic)	Transport Business and administration
<b>The Czech Technical University in Prague</b>	Prague (Czech Republic)	Transport and transport services
<b>Technical University of Ostrava, Faculty of Safety Engineering</b>	Ostrava (Czech Republic)	Occupational Health and Safety/ Protection of Persons and Property
<b>ITALY</b>		
<b>Alma Mater Studiorum - Università di Bologna</b>	Bologna (Italy)	Information and Communication Technologies, Economics, Agriculture, Travel, tourism and leisure
<b>Università degli studi di Torino, Agricultural Department</b>	Torino (Italy)	Business, Administration and Law
<b>Università degli studi di Torino</b>	Torino (Italy)	Business Studies, Management Science
<b>HUNGARY</b>		
<b>Budapest University of Technology and Economics</b>	Budapest (Hungary)	Transport services
<b>MACEDONIA</b>		
<b>University of Information Science and Technology "Saint Paul the Apostle" Ohrid</b>	Ohrid (Republic of Macedonia)	Information and Communication Technologies
<b>GERMANY</b>		
<b>Technische Hochschule Wildau</b>	Wildau (Germany)	Engineering and Engineering Trades
<b>POLAND</b>		
<b>Powislanski University in Kwidzyn, Faculty of Social and Economic Sciences</b>	Kwidzyn (Poland)	Economics



<b>Pomorska Szkoła Wyższa</b>	Starogard Gdanski (Poland)	Business, Administration and Transport services
<b>The University of Economics in Katowice</b>	Katowice (Poland)	Business studies and management sciences/Economics
<b>Radom Academy of Economics</b>	Radom (Poland)	Economics; Business and Administration; ICT
<b>University of Lodz, Faculty of Mathematics and Computer Science</b>	Lodz (Poland)	Information and Communication Technologies
<b>University of Lodz, Faculty of Biology and Environmental Protection.</b>	Lodz (Poland)	Agriculture
<b>University of Silesia in Katowice</b>	Katowice (Poland)	ICT
<b>PORTUGAL</b>		
<b>University of Lisbon, Portugal, Faculty of Sciences</b>	Lisabon (Portugal)	Computing
<b>Polytechnic Institute of Bragança</b>	Bragança (Portugal)	Business and Administration, Computing, Agricultural Sciences
<b>Polytechnic Institute of Bragança</b>	Bragança (Portugal)	Foreign languages
<b>Polytechnic of Beja</b>	Beja (Portugal)	Information and communication system, Agriculture, Management and Administration; Occupational health and safety
<b>Universidade de Trás-os-Montes e Alto Douro – UTAD</b>	Vila Real (Portugal)	Agriculture
<b>ISLA - Higher Institute of Management and Administration of Santarém</b>	Santarem (Portugal)	Business and Administration; ICT
<b>SERBIA</b>		
<b>Novi Sad School of Business</b>	Novi Sad (Serbia)	Business and Administration; ICT; Sustainable Agritourism
<b>SLOVAKIA</b>		
<b>Faculty of Economics, Košice</b>	Košice (Slovakia)	Business and Administration; Economics
<b>SLOVENIA</b>		
<b>University of Primorska, Faculty of Management</b>	Koper (Slovenia)	Business, Administration, Law
<b>University of Primorska, Faculty of Mathematics, Natural Sciences and Information Technology</b>	Koper (Slovenia)	Business, Administration, Law
<b>University of Maribor, Faculty of Economics and Business</b>	Maribor (Slovenia)	Business and Administration
<b>Vocational College of Traffic and Transport Maribor</b>	Maribor (Slovenia)	Transport
<b>Biotechnical Center Naklo</b>	Naklo (Slovenia)	Agriculture
<b>University of Ljubljana (Faculty of Electrical Engineering)</b>	Ljubljana (Slovenia)	Electrical engineering

Higher Vocational School, School Centre Postojna	Postojna (Slovenia)	Business and Administration
University of Nova Gorica	Nova Gorica (Slovenia)	Food production, horticulture
Faculty of information studies	Novo Mesto (Slovenia)	Information and Communication Technologies
Faculty of organisation studies	Novo Mesto (Slovenia)	Economics, Business and Administration
Univeristy of Ljubljana, Biotechnical faculty	Ljubljana (Slovenia)	Agriculture
<b>SPAIN</b>		
Colegio Universitario Cardenal Cisneros	Madrid (Spain)	Business, Administration, Law
Universidad Catolica de Murcia	Murcia (Spain)	Business and Administration; Travel, tourism and leisure; Foreign languages
Escuela Técnica Superior de Ingeniería Agronómica y del Medio Natural	Valencia (Spain)	Agriculture
<b>UKRAINE</b>		
Uzhhorod National University, Faculty of Economics	Uzhhorod (Ukraine)	Economics, ICT



*"I am very grateful for having the opportunity of visiting Polytechnic of Rijeka and this warm and welcoming city."*  
 Rejhan Sulejman, PhD candidate, University American College Skopje

*"I would like to express my thanks for the excellent organization of the virtual CEEPUS mobility for teaching in Polytechnic of Rijeka."*  
 Galia Marinova, Faculty of Electronics, Technical University, Sofia

*"I had a wonderful experience with the teachers of this faculty. During my virtual cooperation with the academic staff, I got to know their particular academic interests and activities and we also managed to share some interesting ideas about cooperating in future on an innovative research project."*

Isak Idrizi, Assistant Professor, Faculty of Architectura and Engineering, University of Mother Teresa, Skopje, North Macedonia



The Polytechnic of Rijeka is taking part in eight **CEEPUS** Networks:

- CIII-BA-1402 - New teaching technologies and new applications in modernization of teaching at the Faculties of Technical Sciences in connection with the needs of small and medium enterprises in the environment
- CIII-BG-1103 - Modelling, Simulation and Computer-aided Design in Engineering and Management
- CIII-BG-0722 - Computer Aided Design of automated systems for assembling
- CIII-SK-0044 - Applied Economics and Management
- CIII-HU-0028 - Active Methods in Teaching and Learning Mathematics and Informatics
- CIII-RS-0065 - Intelligent Automation for Competitive Advantage
- CIII-SK-0405 - Renewable energy sources
- CIII-RS-1412 - Interdisciplinary approach for enhancing knowledge in supply chain analytics (SCAN)

There are two types of mobility: **mobility inside CEEPUS networks** (network mobility) and **mobility outside CEEPUS networks** (freemovers). Mobility within the networks is a priority.

**CEEPUS teachers** are obligated to carry a workload of at least 6 teaching or supervising hours a week (i.e., a stay of 5 workdays) at the host institution.

**DURATION OF STAFF MOBILITY:** min 5 days - max 30 days.

**Period of mobility visit:** Staff Mobility for Teaching can be carried out only during the lecture period at the Polytechnic:

- winter semester: early October – late January
- summer semester: early March – mid-June



***The Polytechnic of Rijeka welcomes student and our colleagues from our partner institutions, both academic (either in terms of teaching or training) and administrative!***



## International Cooperation Office

Trpimirova 2/V, 51000 Rijeka, Hrvatska  
 Tel: +385 (0)51 321 309; (0)51 323 170  
 mob: +385 91 332 1349  
 E-mail: mobility@veleri.hr

### **Office hours:**

Monday – Friday 7.30 am-3.30 pm

The International Cooperation Office coordinates international academic cooperation at the Polytechnic of Rijeka and provides support and information to international students/staff member.

### **Committee for International Cooperation**

<p><b>Eda Ribarić Čučković, PhD</b>  <b>Vice-Dean for International Cooperation</b>            tel: +385 51 323 170            mob: +385 91 332 2021            e-mail: eribaric@veleri.hr</p> <p><i>ERASMUS office hours:</i>            Tuesdays 3 p.m. - 3.45 p.m.            tel: +385 51 353 722            mob: +385 91 332 2021</p>	<p><b>Marijana Jakopič Ganić, M.A.</b>  <b>Erasmus Coordinator</b>            tel: +385 51 321 309            e-mail: mjakopic@veleri.hr            mob: +385 91 332 1349</p> <p><i>Office hours:</i>            Monday – Friday 7.30 a.m. - 3.30 p.m.</p>
<p><b>Anita Stilin, PhD</b>  <b>ECTS coordinator &amp; Erasmus coordinator deputy</b>            Business Department            tel: +385 51 353 705            e-mail: anita.stilin@veleri.hr</p>	<p><b>Marina Rončević, PhD</b>  <b>Transport Department</b>            tel: +385 51 353 746            e-mail: mroncevic@veleri.hr</p>
<p><b>Erika Gržin, M.Eng.</b>  <b>Occupational Safety Department</b>            tel: +385 51 353 726            e-mail: egrzin@veleri.hr</p>	<p><b>Ivana Dminić Rojnić, PhD</b>  <b>Agricultural Department</b>            tel: +385 52 451 965            e-mail: ivana.dminic@veleri.hr</p>
<p><b>Andrea Andrijašević, PhD</b>  <b>Telematics</b>            tel: +385 51 353 755            e-mail: andrea.andrijasevic@veleri.hr</p>	<p><b>Mladen Marinac, mag. educ. philol. ang. et hist.</b>  <b>Sustainable Agrotourism</b>            tel: +385 51 353 746            e-mail: mladen.marinac@veleri.hr</p>
<p><b>Evelin Pilar</b>  <b>Students' Assembly</b>            e-mail: studentski-zbor@veleri.hr</p>	

## Useful information for international students

### CROATIAN TAX NUMBER

Students have to apply for the personal identification number - **Croatian tax number (OIB)** at the Tax Department. They need to fill in the form which they will receive there and bring the original and a copy of their passport. The Tax Department will issue the OIB number the same day.

### X-CARD

OIB is a precondition for a **student identity card (x-card)**. X-card *proves a student status* and may also be used to get a discount for some tickets and services. It enables students to eat in students' cafeterias and restaurants at a reduced price.

After they are officially enrolled at the Polytechnic of Rijeka, students receive their personal credentials. These normally correspond to: username=name.surname and password. Personal credentials give access to the online services for students (e.g. e-learning platforms, free wi-fi in Polytechnic building or in Dormitory).

**NOTE:** If students have any problems in accessing the online services for students, they should refer directly to the e-mail: [helpdesk@veleri.hr](mailto:helpdesk@veleri.hr)

### STUDENT RESTAURANTS (where to use x-card):

Restaurant "Kampus" (Student Dormitory Trsat) Radmile Matejčić 5, Rijeka

Restaurant "Indeks" Krešimirova ul. 18, Rijeka

Restaurant "Mini" (Student Dormitory I. G. Kovačić) Čandekova ul. 4, Rijeka

### EXTENSION OF THE EXCHANGE PERIOD

Students who want to extend their mobility period at the Polytechnic of Rijeka have to be authorized by both the International Cooperation Office at Polytechnic of Rijeka and by their home University.

Extension requests are mandatory to be able to take exams after the official ending of the Erasmus/International mobility period (beyond the number of months confirmed in the students' online application).

### CLOSING OF THE ERASMUS AND/OR INTERNATIONAL MOBILITY PERIOD

The closing of the mobility period is **MANDATORY!** At the end of their exchange period, before leaving, students **MUST** go to the International Cooperation Office to close their mobility period. They have to bring any final documents of their home University that they need to have signed/stamped by our Polytechnic.

Closing the mobility period is a compulsory step in order to receive the Transcript of Records, which is the final document of the exchange study period certifying the beginning and ending dates of the mobility period and all the exams taken at Polytechnic of Rijeka.

Transcript of Records will be sent to the students' home University by email within 5 weeks after the exchange period.

**IMPORTANT:** the ending date of the mobility period will be the day when students go to the International Cooperation Office.

## PROFESSOR'S CONTACT

Professors' contacts are available on [www.veleri.hr](http://www.veleri.hr) into the section "NASTAVNICI" (<https://www.veleri.hr/hr/nastavno-osoblje>). Professors' office hours are indicated in the contact details.

Students should contact the professors of the courses they are going to attend to introduce themselves and ask whether there is any specific information or instructions for international students.

Professors' names, e-mail contacts, and office numbers can also be found in the materials for international students prepared by International Cooperation Office. These materials students get on a welcome day.

In case of any particular problem, students can refer to the Erasmus coordinator, a Vice dean for international cooperation or to the international cooperation delegates of each Department.

The contact list of the Erasmus Delegates is available on [www.veleri.hr](http://www.veleri.hr) » English » International Affairs » Contact (<https://www.veleri.hr/en/contact>).

## TEACHING AND EVALUATION

Teaching for foreign students is carried out in the form of consultancy with professors of the chosen course. Where and when is possible, international students are involved in teaching with domestic students (e.g. English language, Physical education, practical work...).

The final assessment of the attended courses is usually in the form of a written and oral exam (mostly taken at the end of the semester) and based on a performance recorded during the semester.

## ACCOMODATION

### Students' dormitories - Rijeka

<b>STUDENT CENTRE RIJEKA</b> <b>Student Dormitory Trsat</b> Radmile Matejčić 5, 51000 Rijeka Tel, fax: +385 (0)51 672 422 +385 (0)51 671 002 E-mail: <a href="mailto:scri.uniri@scri.hr">scri.uniri@scri.hr</a>	<b>Student Dormitory I. G. Kovačić</b> Čandekova ul. 4, 51000 Rijeka Tel: +385 (0)51 584 530 Fax: +385 (0)51 452 135
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Number of beds reserved for Erasmus / CEEPUS students at students' dormitories is limited. The rooms are given on a „first come, first serve“ basis  
More information is available on [www.scri.uniri.hr](http://www.scri.uniri.hr)

### Privat accommodation

Hotels, hostels, private housing

Students may contact Erasmus Student Network (ESN) Rijeka - <https://www.esn.hr/esn-rijeka>  
e-mail: [esn.rijeka@gmail.com](mailto:esn.rijeka@gmail.com)





## International Students' Experiences

*„If I am asked to talk about my Professors at Polytechnic of Rijeka, I would say they are among the most polite teachers I have ever met. I had 9 courses and more than 10 professors of which I have only good memories. Every week they were trying to do their best to teach me about their subjects...*

*To be an Erasmus student, especially in Rijeka, Croatia was the best choice of my life. I had the greatest and unforgettable time there. I made good friendships and we already decided to have a trip for next year together to Croatia. That's Erasmus which you will never forget!!!*

*Thank you for everything, Rijeka!!!“*

Atraf Mustafayev, University of Lodz, Poland



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*„For those who want to do an Erasmus experience, Rijeka is definitely a winning choice! The city is beautiful, especially during the summer, and the people are very hospitable. At the Polytechnic of Rijeka you are taught by very prepared and available professors, so the experience will not be only exciting, but also productive. I hope to return to Rijeka one day!“*

Giorgia Pasin, University of Turin, Italy

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*„Rijeka is without doubt a perfect city to visit on your Erasmus exchange programme. The city spreads between mountains and the sea - you can swim watching mountains and observe the sea while skiing.*

*The Polytechnic is at a convenient location and the building looks very nice. All the professors were well-prepared, and the exams were very practical and suitable for introducing students to future jobs.*

*The nightlife in Rijeka is full of attractive places and students would enjoy every moment of their Erasmus experience.*

*I left a part of my heart in this awesome city, and I hope I will come back one day.*

*Hvala Rijeka, vidimo se uskoro!“*

Andrea Ingo, University of Turin, Italy



# The Journal of the Polytechnic of Rijeka

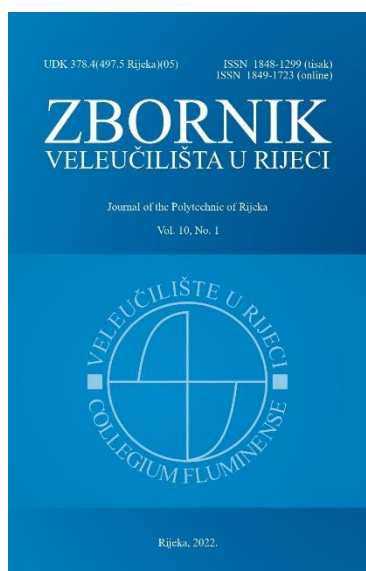


[The Journal of the Polytechnic of Rijeka](#) is a peer reviewed international multidisciplinary, open access journal open for collaboration to scientists and experts in the field of natural, biotechnical, technical and social sciences. The Journal is aimed at publishing research and professional papers that are relevant for the scientific and professional public in different fields of economics, information and communication technologies, computing, traffic and transport technology, agronomy, oenology, and applied mathematics.

The Journal has been published regularly since 2013, once a year.

To maintain the highest level of publishing ethical standards, the Editorial Board of the Journal follows the code of conduct of the COPE - Committee on Publication Ethics - Code (The Core Practices). The Journal is the member of COPE.

The Journal is indexed by the Emerging Sources Citation Index (ESCI) - Web of Science Core Collection (Clarivate Analytics - ex Thomson Reuters) and ERIH PLUS (European Reference Index for the Humanities and Social Sciences) and it is included in the Norwegian Register for Scientific Journals, Series and Publishers (the Nordic List). The Journal's Open Access policy is included in Sherpa Romeo.



## Students' Life

Students' organization "Student Committee" consists of all students in undergraduate professional and specialist graduate professional study programmes at the Polytechnic of Rijeka. Student representatives are members of professional bodies of the Polytechnic and, thus, students participate in the management at the level of Departments and Institution. Accommodation and meals for students at the Polytechnic of Rijeka and come from other towns and counties are in charge of "Student centre" in Rijeka, which offers their services to students of the University and Polytechnic under the same conditions by co-financing expenses on behalf of the Ministry of Science, Education and Sports. Besides the library and the reading room, in the main building of the Polytechnic of Rijeka students have at their disposal a room equipped with computers to do research, write theses, etc.



/ Photos - Polytechnic of Rijeka archives /

### Alumni Veleri


The association of graduated students of the Polytechnic of Rijeka "Alumni Veleri" operates with the purpose to strengthen cooperation with students who have successfully graduated from one of the study programmes at the Polytechnic of Rijeka. Thus, through better cooperation with graduated students of the Polytechnic of Rijeka, there is additional feedback from the economic sector and more support for the modernization and revision of the current study programmes, as well as possible suggestions for new ones. The members of the Alumni get a chance to participate in additional professional training, exchange of experiences and specific, specialized teaching activities as guest lecturers.

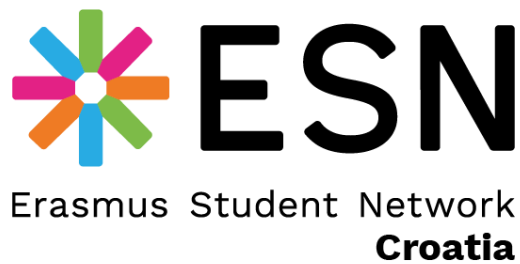


## ESN Rijeka

ESN Rijeka is a non-profit student volunteer organization, part of the international Erasmus Student Network. ESN Rijeka aims to help international students with integration into Croatian culture and to help them with language and social life. ESN Rijeka organizes trips, excursions, parties and different events during the whole academic year to provide new Erasmus students the unforgettable experience. Trips and excursions include islands of Kvarner bay, Istria, Zagreb and other interesting and beautiful destinations.

ESN members can get the ESNcard which provides students with lots of discounts (housing, sport, food, bars, etc.) all over Europe. ESN members can participate in thousands of events (trips, cultural events, sports activities and parties) all year long. The aim of the ESNcard is to support and give opportunities to international students during and after their exchange.

More on ESN Rijeka can be found on their website: <https://www.esn.hr/esn-rijeka> 



ESN Rijeka - <https://www.facebook.com/ErasmusRijeka>



@esnrijeka - <https://www.instagram.com/esnrijeka/?hl=hr>



ESN Rijeka - [https://www.youtube.com/channel/UckM2vd0TX8ESButEJrnRd\\_w](https://www.youtube.com/channel/UckM2vd0TX8ESButEJrnRd_w)



[esn.rijeka@gmail.com](mailto:esn.rijeka@gmail.com)

## How to get to the Polytechnic of Rijeka?



**DEAN'S OFFICE – INTERNATIONAL  
COOPERATION OFFICE – ERASMUS  
COORDINATOR**

**Trpimirova 2/V, 51000 Rijeka -**  
<https://goo.gl/maps/cLWsfQ9supXGcsmx8>

Tel: +385 51 321 309  
+385 51 323 170



/ Photo - Polytechnic of Rijeka archives /

**BUSINESS DEPARTMENT - TRANSPORT DEPARTMENT - SAFETY DEPARTMENT –  
TELEMATICS - SUSTAINABLE AGRITOURISM**

**Student Library – Student Administration – Student Committee**

**Vukovarska 58, 51000 Rijeka - <https://goo.gl/maps/LciZj7jDAfUtrMw8>**

Tel: +385 51 353 777  
Fax: +385 51 673 528

If you are going on foot, follow directions from the main street of Rijeka - Korzo to our location in Vukovarska 58: <https://moovitapp.com/i/NzAyNDg5Ng?t=1>

If you are in the centre of Rijeka (Korzo), you can take the bus (<https://www.autotrolej.hr/linije/>) at bus station Slavica (<http://4sq.com/mIP8tF>). Buses 6, 7, 7a drive to our location at Vukovarska 58.



/ Photo - Polytechnic of Rijeka archives /

You can arrive in Rijeka from three main land directions, as well as from the sea and from the air. We are well connected with the rest of the world through a number of airline companies. The extraordinary quality of Croatian motorways will ensure a pleasant trip.



#### BY PLANE

The Rijeka Airport is located on the island of Krk, which is around 30 km away from the city. All the information about the flights can be found on the airport webpage and plane tickets can be purchased online on the web pages of airline companies or in a travel agency.

Website: [www.rijeka-airport.hr](http://www.rijeka-airport.hr)



#### BY CAR

The extraordinary quality of Croatian motorways will ensure a pleasant trip. We advise you to check the Road Conditions Report before you begin your journey.

Check the Croatian Automobile Club [web pages](http://www.hak.hr/en) (<http://www.hak.hr/en>) for road conditions, along with the information on traffic at border crossings, ferry ports, traffic predictions and a variety of driving tips.

#### *Distances between Rijeka and other Croatian cities:*

Pula - 107 km

Poreč- 90 km

Zagreb - 162 km

Split - 380 km

Zadar - 293 km

Dubrovnik - 622 km





### BY BUS

Rijeka is connected to larger Croatian and European cities by regular international and national bus lines.

The bus station is in the city center, in the area called Žabica (Trg Žabica 1). All information about the time-table and ticket prices can be found on the [Arriva web page](https://www.arriva.com.hr/en-us/home) (<https://www.arriva.com.hr/en-us/home>), [FlixBus web page](https://www.flixbus.com/bus-schedule-bus-stop/rijeka) (<https://www.flixbus.com/bus-schedule-bus-stop/rijeka>) or in the agency at the bus station. You can leave your luggage in the left-luggage office located inside the station and go for sightseeing.

The cities to which Rijeka is connected with bus lines: Basel, Baška, Beograd, Berlin, Cres, Crikvenica, Dortmund, Dubrovnik, Frankfurt, Fužine, Hamburg, Karlovac, Krk, Labin, Ljubljana, Makarska, Mali Lošinj, Malinska, Mannheim, Munchen, Novalja, Novi Vinodolski, Novigrad, Opatija, Pag, Poreč, Postojnska jama, Pula, Rab, Rovinj, Sarajevo, Split, Stuttgart, Šibenik, Trieste, Umag, Zadar, Zagreb, Zurich.



### BY TRAIN

The central railway station is located close to the city centre. The information about train schedules can be found on the *Hrvatske željeznice* (Croatian Railroads) web page or at the information point at the station. If you have time for sightseeing, you can leave your luggage in the left-luggage office located inside the station.

The cities to which Rijeka is connected by train: Zagreb, Osijek and Ljubljana directly, and with changeovers you can reach a large number of European destinations.

Address: Krešimirova 5

Website: [www.hzpp.hr](http://www.hzpp.hr)



### BY BOAT

The harbour is located in the city centre. Information about the timetable as well as about prices and other information can be found on the Jadrolinija web page. It is also possible to purchase tickets online or in person at the Jadrolinija agency located on Rijeka's waterfront. Address: Riječki lukobran

Website: [www.jadrolinija.hr](http://www.jadrolinija.hr)

The places to which Rijeka is connected with catamaran lines: Cres, Lošinj, Rab, Pag, Susak, Ilovik, Unije.

Here you can find some useful information about Rijeka:

[http://www.visitrijeka.eu/Useful\\_Information/Maps\\_and\\_Brochures](http://www.visitrijeka.eu/Useful_Information/Maps_and_Brochures)



**BUSINESS DEPARTMENT – LOCATION PAZIN**



/ Photo - Polytechnic of Rijeka archives /

**154. brigade hrvatske vojske 7, 52000 Pazin**

Tel: +385 52 426 901

Poreč is the administrative centre of Istria County, located in the centre of the Istrian peninsula ([a map of Istria](#)).

**Here you can find more useful information on Pazin:**

<https://www.istra.hr/en/destinations/pazin> 



*Student Library – Student Administration – Student Committee*



/ Photo - Polytechnic of Rijeka archives /

**C. Huguesa 6, 52440 Poreč** - <https://goo.gl/maps/M7sF6zbEiMezZHAR8>

Tel: +385 52 451 950

Poreč is toward the north of [Istria](#) (a [map of Istria](http://www.croatiatraveller.com) - [www.croatiatraveller.com](http://www.croatiatraveller.com)).



#### **BY PLANE**

[Pula airport](#) is the main airport in the region. Pula Airport is about 34 miles/55km south of Poreč. From the airport, there are public shuttle buses that will take you to Poreč (see the timetable on the [FILS](#) website). You could also transfer to the main bus terminal in Pula (either by taxi or transfer bus) and then take another bus from there to Poreč. Website: [www.airport-pula.com](http://www.airport-pula.com), [www.arriva.com.hr/en-us/istria/pula](http://www.arriva.com.hr/en-us/istria/pula), [www.brioni.hr/en-gb/PASSENGER-TRANSPORT/bus-station](http://www.brioni.hr/en-gb/PASSENGER-TRANSPORT/bus-station)

You can also take a cheap flight to Trieste or Venice and then a [ferry](#) (from Venice) or a [bus](#) to Poreč (guides on travelling from [Trieste](#) and [Venice](#) to Croatia).





### BY CAR

Poreč is only 77 km from Trieste, Italy. For national driving distances, see my [driving distances chart](#) or find out more about [driving to Croatia](#) and [driving around Croatia](#) ([www.croatiatraveller.com](http://www.croatiatraveller.com)).

#### *Distances between Poreč and some European cities:*

Viena- 546 km

Budapest - 604 km

Milan - 496 km

Zagreb - 249 km

Ljubljana - 162 km

Trieste - 77 km



### BY BUS

Poreč has frequent buses to Zagreb, Rijeka, Pazin, Rovinj, Pula and other Istrian destinations. The bus station is just a short walk from the town centre. See [getting around Croatia by bus](#) for more on local buses.

**Address: Bus station Poreč**, Karla Huguesa 2, 52440 Poreč  
(local, inter-city and international bus lines)



### BY BOAT

There are [passenger ferries from Venice to Poreč](#) spring through fall.

Information on ship lines: <https://www.myporec.com/en/travel-planning/transport/255>

**Here you can find more useful information about how to get to Poreč:**

<https://www.myporec.com/en/travel-planning/transport>

<https://www.istra.hr/en/destinations/porec/porec>

<https://www.visit-croatia.co.uk/croatia-destinations/istria/getting-to-istria/>



## Croatia

\*The text has been taken from the brochure "Full of Life" with the permission from Croatian National Tourist Board. The pictures on pages 43-45 have been taken with the approval of Croatian National Tourist Board.

Croatia is a land of rich historic and cultural heritage, and natural beauty. A land whose rich cultural heritage is not only in numerous museums, galleries, churches, national and nature parks, many of which are inscribed onto the UNESCO World Heritage List, but it can also be found in many other places in Croatia.



/ Dubrovnik - photo by Ivo Biočina, Croatian National Tourist Board /



/ Kornati, diving - photo by Marjan Radović, Croatian National Tourist Board /

One of Croatia's greatest advantages is the fact that, despite the long tourism tradition, it is still one of the last unspoiled parts of the Mediterranean in its authenticity, ambience and lifestyle. At the same time, Croatia is a sophisticated country that boasts many cultural and natural sites and activities, including camping, nautical sports, culture, wellness and adventure tourism.

Croatia's main products are undoubtedly exquisite food and wine offer, that has recently joined the best of the best internationally, supported by excellent results achieved by Croatian winemaker and chefs and numerous competitors.



/ Photo by Ivo Biočina, Croatian National Tourist Board /



Croatia is a land rich with cultural sites and natural beauty. Therefore, guests are never too far away from one of the incredible cultural or architectural sites - cathedrals, historic squares and many forts and castles around the country.

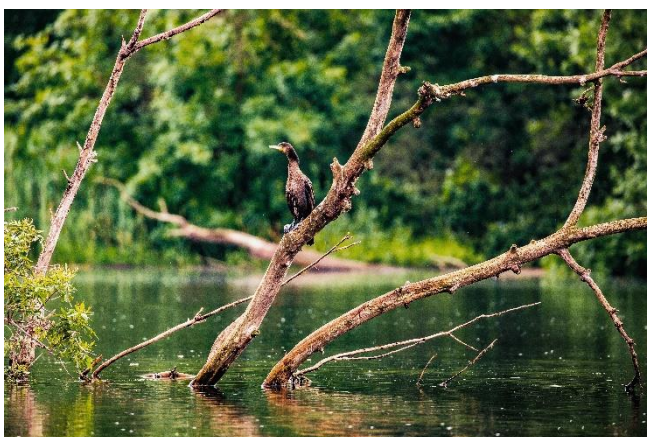


*/ Plitvice - photo by Ivo Biočina, Croatian National Tourist Board /*

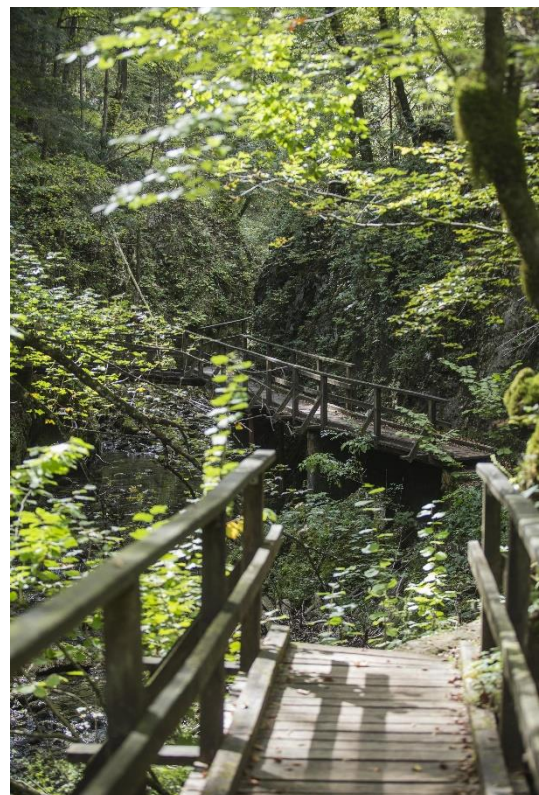


*/ Dugi otok, Telašćica, Nature Park - photo by Zoran Jelača, Croatian National Tourist Board /*

Croatia is one of Europe's richest countries when it comes to flora and fauna. Certain locations on the Velebit mountain, and Kvarner islands include nearly 3,000 different plant species. Untouched green areas in Gorski kotar and Lika, and southern Istria have a wealth of endemic species. A special bird reserve and the Crna Mlaka area have 230 species of birds, and it is under special protection.



*/ Kopački rit - photo by Ivo Biočina, Croatian National Tourist Board /*



*/ Gorski kotar, Kamačnik - photo by Bojan Haron Markičević, Croatian National Tourist Board /*

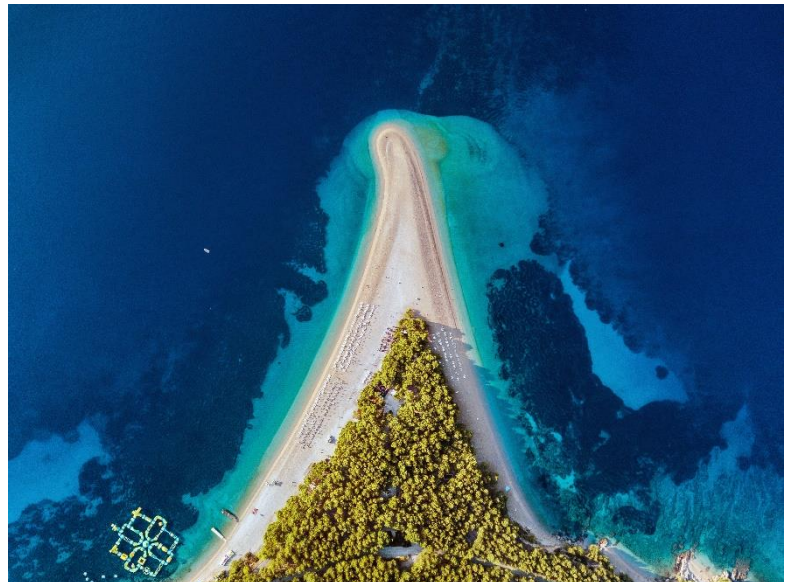




Croatia has one of the largest reserves of drinking water in Europe, and the Croatian word krš (karst) has become a synonym for the rocky landscapes. Clean rivers and the sea, diverse flora and fauna communities, endemic areas and intact landscapes guarantee a perfect experience.

*/ A Strict Reserve Bijele stijene - photo by Zoran Jelača, Croatian National Tourist*

Modest Continental and mild Mediterranean climates offer many opportunities for different activities throughout the year. Compared to the rest of Europe, Croatia has an above average number of sun hours - close to two thousand hours of sun on the Continent, and around 2,500 hours on the coast and the islands.



*/ Golden Cape, Bol - photo by Aleksandar Gospić, Croatian National Tourist Board /*



*/ Zagreb - photo by Julien Duval, Croatian National Tourist Board /*

Zagreb is the capital of the Republic of Croatia, it is almost a million strong political and diplomatic, cultural, economic, mercantile, transport & communication and sports centre. It is a town of contrasts – young and old at the same time, dedicated to business in the morning, relaxed and fun loving in the evening, a typical European metropolis in many ways but at the same time it is city its guests remember for the charm of its centre and hospitality of its citizens.



## Kvarner

\*The pictures and text on page 46 have been taken from the official Kvarner Region Tourist Board website (<http://www.kvarner.hr/en/tourism>) and with the approval of Kvarner Region Tourist Board.



Kvarner is a region of varied stories and strong emotions. It is an ecologically unpolluted area, rich in cultural and historic heritage, with brilliant tourist programmes and opportunities for active holidays. So close and yet so different from your daily routine.



/ Cres, dolphins - photo by Frank Heuer /

Kvarner is an inestimable combination of sea, islands and highlands in an exceptionally small space. In just one day you can sail by yacht or bathe in the sea and then enjoy in the shadow of the near-by woods in the hinterland. In winter you can ski with a view of the sea and then enjoy, just a few kilometres away, in a salt-water swimming pool, in relaxing wellness treatments or in long walks by the sea.

Developed promenades and fragrant gardens, centennial parks and top-quality health services are all in aid of health and energy restoring and to reawaken the joy of living.

But this region is also the best scenario for your active holidays or for successful business meetings. Let yourself go in gastronomic enjoyments. Enjoy in the numerous manifestations, cultural events and festivals, visit the sanctuaries. Learn how to write in the Old-Croatian glagolitic script, become an expert in the preparation of Mediterranean dishes, or enjoy in traditional events.



/ Lopar - photo by Frank Heuer /

Kvarner is waiting for you. It offers accommodation in first-rate hotels, apartment villages, nautical centres, campsites and private accommodation. It readily and sincerely welcomes you in top-grade slow food restaurants, taverns (*konobe*) or cafés with an Austro-Hungarian atmosphere. Here clubs with modern musical rhythms or music festivals under the stars are expecting you.



*Dear guests, Kvarner welcomes you back!*

Kvarner is here, in your immediate vicinity and easily accessible, well connected with motorways, planes, ships and railway lines. Kvarner is a wonderful image and an unforgettable experience. Your own story.

/ Kvarner - photo by Frank Heuer /



# Rijeka

\*The pictures and text on pages 47-49 have been taken with the approval of Rijeka Tourist Board.

## Rijeka's Beginnings

The oldest traces of human presence in today's Rijeka area date back to the Palaeolithic and Neolithic periods, and the remnants of prehistoric castles (Solin above Martinšćica, Trsatski brijeg and Veli vrh – Gradišće above the Rječina River) to the Bronze and Iron Ages. Flumen Sancti Viti – St. Vitus's Rijeka The development of Rijeka impelled the newly arrived Slavic settlers – the Croats – to conquer Tarsatica and start building a new settlement.



## The turbulent 20th century

During the civil revolution of 1848, the city was annexed to the Banovina of Croatia, and the governor Josip Jelačić became governor of Rijeka. The fight over Rijeka between Croatia and Hungary was intensifying until the Croatian-Hungarian Treaty, the so called "Riječka krpica".

## At the turn of the century

This expansive social and economic development also increased the number of inhabitants. Today, Rijeka and its surroundings have approximately 200.000 inhabitants. Simultaneously with its industrial development, Rijeka became the centre of western Croatia.



## KORZO

Rijeka is reflected in Korzo, at Korzo you can read Rijeka. Anyone who, at least once, had a coffee at one of the terraces of numerous and picturesque café bars lined along this unusual promenade, would agree.



### TRSAT CASTLE

Trsat Castle represents a strategically embossed gazebo on a hill 138 meters above sea level that dominates Rijeka.



### ST. VITUS' CATHEDRAL

Rijeka's St. Vitus Cathedral is the only Baroque rotunda of monumental dimensions built on Croatian land.

### CITY TOWER

City Tower, a symbol of Rijeka, is a good example of a typical round tower access-point, which lead into the fortified town.



### CITY MARKET

The main city market was built at the end of the 19th century by the seashore.

### SHRINE OF OUR LADY OF TRSAT AND THE TRSAT FRANCISCAN MONASTERY

The Shrine of Our Lady of Trsat is the largest centre of pilgrimage in western Croatia.

### IVAN KOBLER SQUARE

Passing under the round City Tower, the former main medieval town entrance that gave access to the coast, you enter the centre of Rijeka's Old Town.





### **RIJEKA'S BEACHES**

Whether you would like to spend your holiday with your family, on an active sport holiday, enjoying romantic moments, alone or being entertained – Rijeka has the beach for everyone's taste.

### **BREAKWATER**

The existing breakwater of the main port's pool is famously known as the "Molo longo" because of its length of 1707 m which today function as a passenger terminal and coastal promenade.



### **NATURAL HISTORY MUSEUM RIJEKA**

In addition to the botanical garden, the museum has a multimedia centre with an aquarium containing species from the Adriatic Sea.

### **CARNIVAL IN RIJEKA**

Rijeka is famous for its carnival, which is the third largest carnival in the world. During the carnival season, from January to February, you may enjoy traditional folk festivities, carnival exhibitions, concerts or masquerade balls and International Carnival procession which gathers over ten thousand participants and 150,000 visitors from Croatia and abroad.



# Istria County

\*The text and pictures on pages 50-52 have been taken from the official website of the Istria Tourist Board [www.istra.hr](http://www.istra.hr) and with the approval of the Istria Tourist Board.

**Istria is the largest peninsula of the Adriatic and the largest green oasis of the North Adriatic.**

Istria is indeed a feast for the eyes. Its streams flow to the sea through deep valleys and gullies which bring to mind the ancient local myths about giants. Rolling hills overlook the fields and valleys with little towns perched on the peaks, recalling some old paintings. The view is splendid: white-topped mountains, lush wheat fields, plateaux, valleys, vineyards and olive groves on hillsides, and finally the sea.

## Location

The westernmost county of the Republic of Croatia

The largest peninsula of the Adriatic

## Area

2,820 km<sup>2</sup> (triangle Dragonja, Kamenjak, Učka)

Population

195.794 (2021.)



/ Poreč - photo by Tourist Board /



/ Pula Arena - photo by Goran Sebelic, Tourist Board /

## Language

Croatian

## Coast Length

445 km

## Sea temperature

March / from 9.3°C up to 11.1°C

August / from 23.3°C up to 24.1°C

## Rivers

Mirna, Dragonja and Raša



**Vegetation**

The coast and the islands are covered with pine woods and easily recognizable green macchia.

**Administrative Centre**

Pazin (8.638 inhabitants)

**Economic Centre**

Pula-Pola (57.460 inhabitants)



*/ Pazin - photo by Julien Duval, Tourist Board /*



*/ Bike – Central Istria - photo by Julien Duval, Tourist Board /*

**GREEN ISTRIA**

Istria has laid out its wonders in the garden of the Mediterranean, at the foot of the Alps. The blue Adriatic Sea washes its shores, and the towns strung like pearls along the coast: Umag, Novigrad, Poreč, Vrsar, Rovinj, Pula, Rabac - the towns that have made Istria a famous destination.

But there is also another Istria, a hidden Istria, whose treasures are also worth exploring - the inland heart of Istria, green Istria, a land between dreams and reality, a land of beauty and peace of history and clean, unspoiled nature. Its towns and its people will bid you welcome and let you share in their spirit and the times long gone. Welcome to the land of history, beauty and vitality!



*/ Motovun - Paragliding - photo by Julien Duval, Tourist Board /*



*/ Buzet - photo by Julien Duval, Tourist Board /*



*/ Brijuni - photo by Igor Zirojević, Tourist Board /*

## BLUE ISTRIA

Life along the coasts of Istria has always been closely linked to the sea. Seafarers found shelter in the coves' embrace, fishermen respected such mysterious wide open spaces throughout their entire life, travellers discovered new loves in its harbours. And they will all agree on one thing - the beauty of the Istrian landscape has enchanted many a traveller convincing him to stay and have a new start...

Sail along Istria's azure coast, set out with the rays of sunlight from the east slowly towards the west, plunging into picturesque Mediterranean motifs - coves and beaches, small boats floating peacefully, awaiting in the beauty of solitude.



*/ Rovinj - photo by Igor Zirojević, Tourist Board /*



*/ Medulin - Kamenjak - photo by Igor Zirojević, Tourist Board /*



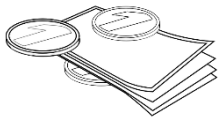
## More useful information

**Time zone:** CET (GMT+1)

**Electric current:** 220 V, 50 Hz

**Currency:** Croatian kuna (kn)

- banknote denominations of 5, 10, 20, 50, 100, 200, 500 and 1000 kn
- coin denominations of 1, 2 and 5 kn and 1, 2, 5, 10, 20, 50 lipa (1 kn = 100 lipa)



1 HRK  $\approx$  7,5 EUR. For current rates, check <https://www.hnb.hr/en/home>

Foreign currencies can be exchanged at banks, exchange offices, post offices and at most tourist agencies, hotels, camps and marinas.

Acceptable credit cards: Diners, American, Eurocard - Mastercard, Visa (at stores, museums, cinemas, restaurants places where credit card signs are displayed).



**The phone code for Croatia** is +385 succeeded by the two-digit code of the town (0)51 for Rijeka, (0)52 for Poreč or Pazin.

For local calls from a mobile phone to a landline, you must dial first a city code (e.g., 051 for Rijeka) and then enter the phone number or the code for Croatia succeeded by the city code (without zero):

- e.g. Polytechnic of Rijeka, Main Office +385 51 312 300 or 051 312 300



**Water is drinkable** and of a high quality in the public water supply system throughout the country.



## Important phone numbers



Dialing codes for Croatia and Primorsko-goranska County: +385(0)51

Dialing codes for Croatia and Istria County: +385(0)51

**Emergency Call Center** +385 112

**Police Department** +385 192

**Fire Department** +385 193

**Emergency Medical Services (Ambulance)** +385 194

Mountain Rescue Service +385(0)91 721 0000 or +385 112

The National Maritime Rescue Coordination Center (Sea Rescue) +385 195

Road assistance (HAK – Croatian Automobile Club) +385 1987

Hrvatske ceste (Road Conditions) +385(0)72 777 777

Information on local and national tel numbers +385 11888

General information +385 18981

Tourist Information Centre Rijeka +385(0)51 335 882

Tourist Information Istria, Poreč +385(0)52 452 797

Tourist board of central Istria, Pazin T: +385(0)52 622 460; M +385(0)91 262 2460

E-mail: [info@central-istria.com](mailto:info@central-istria.com)

## Useful information - Rijeka

### Pharmacies

Pharmacy "Centar", Riva 18, Rijeka – open 24/7

- other pharmacies in Rijeka – working hours usually from 8 a.m. until 8 p.m.



### Hospitals

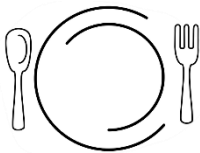


Main Hospital RIJEKA, Krešimirova 42, Rijeka, Tel. 051 658 111

Hospital SUŠAK, Tome Stržića 3, Rijeka, Tel. 051 407 111

Children's Hospital KANTRIDA, Istarska 43, Rijeka, Tel. 051 659 111

### Student restaurants



Restaurant "Kampus", Radmile Matejčić 5, Rijeka

Restaurant "Indeks", Krešimirova ul. 18, Rijeka

Restaurant "Mini", Čandekova ul. 4, Rijeka

### Cinemas

Blitz Cinestar

Tower Center, J. P. Kamova 81, Rijeka

Tel: 060 323 233

[www.blitz-cinestar.hr](http://www.blitz-cinestar.hr)

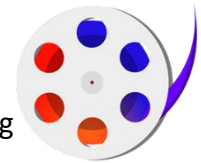
ART-Kino Croatia

Krešimirova 2, Rijeka

Tel: 051 323-261

e-mail: [ulaznice@art-kino.org](mailto:ulaznice@art-kino.org)

[www.art-kino.org](http://www.art-kino.org)



### Theatres

The Croatian National Theatre Ivan pl. Zajc

Uljarska 1, Rijeka

Tickets: Verdijeva bb, Tel: 051 355 900

[www.ulaznice.hr](http://www.ulaznice.hr) (tickets on-line)

[www.hnk-zajc.hr](http://www.hnk-zajc.hr)

The HKD Theatre

Strossmayerova 1, Rijeka

Tel: 051 377 327

[www.hkd-teatar.com](http://www.hkd-teatar.com)

Ri-Teatar – Kalvarija

Kalvarija 8, Rijeka

Tel. 051 375 866

e-mail: [ri.teatar@ri.t-com.hr](mailto:ri.teatar@ri.t-com.hr)

[www.ri-teatar.hr](http://www.ri-teatar.hr)



The City Puppet Theatre

Blaža Polića 6, Rijeka

Tel: 051 325 690

e-mail: [gradsko-kazaliste-lutaka@ri.t-com.hr](mailto:gradsko-kazaliste-lutaka@ri.t-com.hr)

[www.gkl-rijeka.hr](http://www.gkl-rijeka.hr)

## Museums

### The City Museum

Muzejski trg 1/1, Rijeka  
Tel: 051 336 -711  
e-mail: info@muzej-rijeka.hr  
www.muzej-rijeka.hr  
Opening hours: 10 a.m.– 8 p.m.  
Sat. 10 a.m.– 3 p.m.

### The Natural History Museum Rijeka

Lorenzov prolaz 1, Rijeka  
e-mail: info@prirodoslovni.com  
www.prirodoslovni.com  
Opening hours: 9 a.m. – 8 p.m.

### The Maritime and History Museum of the Croatian Coast

Muzejski trg 1, Rijeka  
Tel: 051 553-667  
www.ppmhp.hr  
Opening hours: Mon. 9 a.m. – 4 p.m.  
Tue.-Sat. 9 a.m. – 8 p.m.  
Sun. 4 p.m. – 8 p.m.

### The Museum of Modern and Contemporary Art

Krešimirova 26c, Rijeka  
Tel: 051 492 611  
www.mmsu.hr  
Opening hours:  
Tue. - Sun. 11 a.m. – 8 p.m.  
Mon. & holidays closed

### Peek & Poke Museum of Informatics and Technology

Ivana Grohovca 2A, Rijeka  
Tel: 091 780 5709  
e-mail: info@peekpoke.hr  
www.peekpoke.hr  
Opening hours:  
- 1.5.-1.10.: Mon. – Frid. 2 p.m.-9 p.m.,  
Sat. 11 a.m. – 4 p.m.  
- 1.10. - 1.5.: Mon. – Frid. 2 p.m.-6 p.m.,  
Sat. 11 a.m. – 4 p.m.

### Peek + Poke Museum of Childhood

Ivana Grohovca 2, Rijeka  
Tel: 051 562-100  
e-mail: info@muzejdjetinjstva.com  
www.muzejdjetinjstva.com  
Opening hours: Sat. 11 a.m. – 4 p.m.



## Libraries

### The City Library Rijeka

M. Gupca 23, Rijeka  
Tel: 051 211 139  
e-mail: gkri@gkri.hr  
www.gkri.hr



### The University Library Rijeka

Dolac 1, Rijeka  
Tel: 051 336 911,  
e-mail: ravnatelj@svkri.hr  
posudba@svkri.hr  
www.svkri.uniri.hr



## Internet cafes

Internet korner, Riva 6, Rijeka, Tel: 051 311 045

The City of Rijeka Informative Centre, Korzo 16, Rijeka, Tel: 051 209 303

Internet café Peek & Poke, Ivana Grohovca 2, Rijeka, Tel: 091 780 5709, [www.peekpoke.hr](http://www.peekpoke.hr)

Internet café – Centar tehničke culture, Školjić 6/1, Rijeka, Tel: 051 327 155

e-mail: [info@ctk-rijeka.hr](mailto:info@ctk-rijeka.hr); [www.ctk-rijeka.hr](http://www.ctk-rijeka.hr)



## Free WI - FI Hotspots - Rijeka and surrounding

RIJEKA: Downtown area; passanger terminal; part of Trsat; Kantrida Swimmings Pool; Zamet Centre; Art-kino Croatia; Rijeka Astronomy Centre

OPATIJA: Volosko Market; Port of Opatija; Port of Volosko; Park Angiolina - Villa Angiolina; Slatina beach; Ičići town beach

IČIĆI: ACI Marina; town beach to the small port; town centre

KOSTRENA: "Paris" Bistro Pizzeria

KASTAV: Old town centre: Lokvina, from Matka Laginje Square to Fortica, from Voltica to Crekvina, Crekvina

BAKAR: TIC Bakar; Bakar Town Library (for members only); Jadran Bakar Hotel (for guests only); "Vallis" Pizzeria (for guests only)

ČAVLE: Autodrom Grobnik; Villa Sandy Inn and Restaurant; "Bonacca", "Ivano" and "Corner" Coffee Bars



## Shops and shopping centres

Common working hours – Mon. - Sat. 8 a.m. – 8 p.m., occasionally on Sundays until 12 h

Local food shops - Monday to Saturday from 6 a.m. – 7,30 p.m. or 8 p.m.

Supermarkets - Mon. - Sunday from 7 a.m. – 9 p.m. (working hours on summer until 10 p.m.)

Shopping malls - each day from 9 a.m. – 9 p.m. (working hours on summer - until 10 p.m.)

## Useful information – Poreč (Istria County)

### Pharmacies

Central pharmacy Dom Zdravlja, Address: Mauro Gioseffi 2, Poreč  
Farmacy Vita, Address: Pietra Kandlera 1, Poreč

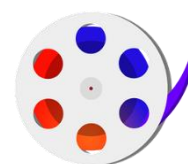


### Hospitals

General hospital Pula, Santoriova 24a, Pula, Tel. 052 376 000  
Health center (Hospital) Poreč, Mauro Gioseffi 2, Poreč, Tel. 052 426 400

### Cinemas

Pučko otvoreno učilište Poreč, Narodni trg 1, tel: 052 887 210, [www.poup.hr](http://www.poup.hr)



### Theatres

Pučko otvoreno učilište Poreč, Narodni trg 1, Tel: 052 887 210, [www.poup.hr](http://www.poup.hr)

### Museums

Zavičajni muzej Poreštine - Museo del territorio parentino  
[www.muzejporec.hr/en/home/](http://www.muzejporec.hr/en/home/)



### Libraries

Library Poreč  
[www.knjiznicaporec.hr/en/](http://www.knjiznicaporec.hr/en/)

### Internet cafes

Internet-Centar-Cybermac, Mire Grahalića 1, Poreč, Tel: 052 427 075

<https://www.kroatien-links.de/internet-cafe-clubs.htm>





## *Some useful links*

Croatian National Tourist Board - <http://croatia.hr/en-GB/HomepageOfficial>  
Kvarner County Tourism Office website – Plan a trip - <http://www.kvarner.hr/en/tourism>  
Explore Istria - <https://www.istra.hr/en/explore-istria>

### **Important information on studying and living in Croatia you can find here:**

<http://www.studyincroatia.hr/studying-in-croatia>  
<http://www.justlanded.ch/english/Croatia/Croatia-Guide>  
<http://www.euraxess.hr/>

Where to stay, where to eat, where to go, Rijeka's best, Istria's best, tourist route, schedule of events, travel information, important info:

<http://www.visitrijeka.eu/>  
<https://www.istra.hr>





## SOME USEFUL PHRASES IN CROATIAN

Everyday phrases	
Good afternoon!	Dobar dan!
Hello! Hi! (familiar, informal) Bye!	Bok!
Good morning!	Dobro jutro!
Good evening!	Dobra večer!
Good night!	Laku noć!
How are you? (formal)	Kako ste?
How are you? (familiar, informal)	Kako si?
Fine, thanks. I'm fine / I'm ok.	Dobro, hvala na pitanju. Dobro sam / ok sam.
Great.	Izvršno.
Okay. So-so.	Ok. Tako-tako.
Not so well.	Ne baš dobro.
Goodbye.	Zbogom.
See you later. (casual)	Vidimo se kasnije. Doviđenja.
See you soon.	Vidimo se uskoro.
Good luck!	Sretno!
I don't know.	Ne znam.
Requests	
What would you like?	Što biste htjeli?
I would like...	Htio bih... (male) Htjela bih... (female)
May I?	Smijem? Mogu li? Slobodno?
Can you help me?	Možete li mi pomoći?
Help!	Upomoć!
I'm sorry.	Žao mi je. Oprosti.
Excuse me.	Oprostite.
Enjoy your meal! Bon appetite!	Dobar tek!
Just a moment!	Samo trenutak!
I don't understand. I understand.	Ne razumijem. Razumijem.
I don't speak Croatian.	Ne pričam hrvatski.
Yes/No - Thanks - You're welcome	
Yes / no / maybe	Da / ne / možda
Please! Yes, please!	Molim Da, molim.
Thanks / thank you (very much). No thanks!	Hvala (lijepa). Ne, hvala.
Thanks a lot! - Many thanks!	Puno hvala.
You're welcome!	Nema na čemu. (in response to "Hvala") Molim.

Other basic phrases	
What's your name?	Kako se zoveš?
Welcome!	Dobro došli!
Nice to meet you!	Drago mi je!
Where are you from?	Odakle si?
How old are you?	Koliko imaš godina?
I'm hungry.	Gladan sam. (for male) / Gladna sam. (for female)
To eat	Jesti
I'm thirsty.	Žedan sam. (for male) / Žedna sam. (for female)
To drink	Piti
Drink (noun)	Piće
Cheers!	Uzdravlje! Živjeli!
Why?	Zašto?
What?	Što?
When?	Kada?
Where?	Gdje?
Where is...?	Gdje je...?
How?	Kako?
Who?	Tko?
He / she / we / they / you You (plural)	On / ona / mi / oni / ti Vi
Street	Ulica
Polytechnic	Veleučilište
University	Sveučilište
Library	Knjižnica
Shop	Dućan Trgovina
Pharmacy	Ljekarna
Exam	Ispit
Book	Knjiga
Entrance	Ulaz
Exit	Izlaz
I'm lost.	Izgubio sam se. (for male) / Izgubila sam se. (for female)
Let's go!	Idemo!
What time is it?	Koliko je sati?
Don't worry!	Ne brini!

# POLYTECHNIC OF RIJEKA

## Fact Sheet

### 2022/2023

<b>Official name of the institution</b>	<b>VELEUČILIŠTE U RIJECI (POLYTECHNIC OF RIJEKA)</b>
<b>Address</b>	Trpimirova 2/V, HR-51000 Rijeka, Croatia
<b>Erasmus ID code</b>	<b>HR RIJEKA02</b>
<b>Subject area code (ISCED)</b>	0311 - Economics, 041 - Business and administration, 1015 - Travel, tourism and leisure, 061 - ICTs, 081 - Agriculture, 1022 - Occupational health and safety, 1032 - Protection of persons and property, 104 - Transport services
<b>Dean/Head of Institution</b>	Saša Hirnig, PhD, College Professor
<b>Departments and study programmes</b>	<p>Business Department</p> <ul style="list-style-type: none"> <li>Undergraduate Professional Study Programmes: Entrepreneurship; Information Science</li> <li>Specialist Graduate Professional Study Programmes: Entrepreneurship; Information Science and Technology in Business Systems</li> </ul> <p>Transport Department</p> <ul style="list-style-type: none"> <li>Undergraduate Professional Study Programmes: Road Transport; Railroad Transport</li> <li>Specialist Graduate Professional Study Programme: Transport</li> </ul> <p>Occupational Safety Department</p> <ul style="list-style-type: none"> <li>Undergraduate and Specialist Graduate Professional Study Programmes of Occupational Safety</li> </ul> <p>Agricultural Department</p> <ul style="list-style-type: none"> <li>Undergraduate Professional Study Programmes: Mediterranean Agriculture; Winemaking</li> <li>Specialist Graduate Professional Study Programme: Winemaking</li> </ul> <p>Study programme Telematics - Undergraduate Professional Study Programme</p> <p>Study programme Sustainable Agrotourism - Undergraduate Professional Study Programme</p>
<b>International Cooperation Office</b>	<p><b>Erasmus Coordinator:</b>          Marijana Jakopič Ganić, M.A.          E-mail: <a href="mailto:mobility@veleri.hr">mobility@veleri.hr</a>          tel: +385 51 321 309          GSM: +385 91 332 1349</p> <p><b>Vice-Dean for International Cooperation:</b>          Eda Ribarić Čučković, PhD</p> <p><b>Committee for International Cooperation:</b>          Eda Ribarić Čučković, PhD          Marijana Jakopič Ganić, M.A.          Anita Stilin, PhD, Business Department (ECTS Coordinator, Erasmus coordinator deputy)          Marina Rončević, PhD, Transport Department          Erika Gržin, M.Eng., Occupational Safety Department          Ivana Dminić Rojnić, PhD, Agricultural Department          Andrea Andrijašević, PhD, Telematics          Mladen Marinac, mag. educ. philol. ang. et hist., Sustainable Agrotourism          Evelin Pilar, Student Council representative</p> <p><b>Reception of students at the following address:</b>          Polytechnic of Rijeka, International Cooperation Office, Trpimirova 2/V, HR-51000 Rijeka, Croatia          Business Department, Transport Department, Safety Department, Telematics, Sustainable Agritourism:</p> <ul style="list-style-type: none"> <li>Polytechnic of Rijeka, Vukovarska 58, HR-51000 Rijeka, Croatia</li> </ul> <p>Agricultural Department:</p> <ul style="list-style-type: none"> <li>Polytechnic of Rijeka, C. Huguesa 6, HR-52440 Poreč, Croatia</li> </ul> <p><b>Regular post should be sent to:</b>          Polytechnic of Rijeka, International Cooperation Office, Trpimirova 2/V, HR-51000 Rijeka, Croatia</p>



<b>Institution Homepage</b>	<a href="https://www.veleri.hr/hr">https://www.veleri.hr/hr</a> <a href="https://www.veleri.hr/en/what-can-i-study-polytechnic-rijeka">https://www.veleri.hr/en/what-can-i-study-polytechnic-rijeka</a> (English)																		
<b>English Home Pages and Courses</b>	<a href="https://www.veleri.hr/en/what-can-i-study-polytechnic-rijeka">https://www.veleri.hr/en/what-can-i-study-polytechnic-rijeka</a> <a href="https://www.veleri.hr/en/course-catalog">https://www.veleri.hr/en/course-catalog</a>																		
<b>Number of students</b>	cca 1600																		
<b>Academic calendar</b>	<b>1<sup>st</sup> semester (winter):</b> early October – late January <b>2<sup>nd</sup> semester (summer):</b> early March – mid-June <b>Examination period:</b> February (winter semester), mid-June – mid-July (summer semester)																		
<b>Nomination procedure</b>	<p><b>Nomination should be sent to:</b> <a href="mailto:mobility@veleri.hr">mobility@veleri.hr</a></p> <p><b>Nomination deadlines:</b>  1<sup>st</sup> June – winter semester / whole academic year  1<sup>st</sup> November – summer semester</p> <p>Please note that <b>incoming Erasmus students should be officially nominated by their home Erasmus coordinator.</b>  <b>Incoming CEEPUS students should be officially nominated by their home CEEPUS coordinator through the CEEPUS nomination system.</b></p>																		
<b>Application procedure</b>	<p><b>APPLICATION PROCEDURE</b> (after the official nomination)</p> <p>In order to apply for admission at the Polytechnic of Rijeka it is obligated to fill in the <b>Online Erasmus Application Form</b> (<a href="https://www.veleri.hr/hr/form/erasmus-application">https://www.veleri.hr/hr/form/erasmus-application</a>) and upload all relevant documents:</p> <ul style="list-style-type: none"> <li>• <b>Endorsement of the Erasmus+ Student Status (provided by sending institution - home coordinator needs to sign and seal the Erasmus Student Application form, confirming applicant's student status at home institution, nomination for the exchange programme and student's sufficient knowledge of English)</b></li> <li>• <b>Learning Agreement proposal (signed by student and sending institution coordinators)</b></li> <li>• <b>Transcript of Records (in English language, signed by authorized persons)</b></li> <li>• <b>EU CV</b></li> <li>• <b>Copy of Passport or ID card</b></li> <li>• <b>1 passport-size photo</b></li> </ul> <p><b>Application deadlines – ERASMUS+:</b>  <b>15 June</b> for the winter semester / whole academic year  <b>15 December</b> for the summer semester</p> <p><b>Application deadline in the CEEPUS system:</b>  <b>Jun 15</b> for the winter semester (<b>Mobility Nominations for Networks</b>)  <b>Oct 31</b> for the summer semester (<b>Mobility Nominations for Networks</b>)  <b>July 15</b> for the winter semester (if applicable - <b>Mobility Applications outside the networks - freemover</b>)  <b>Nov 30</b> for the summer semester (<b>Mobility Applications outside the networks - freemover</b>)</p> <p>The VELERI departments decide upon the feasibility of proposed study programmes and bring a final decision whether Erasmus / CEEPUS students will be accepted.</p>																		
<b>Grading scale</b>	<table border="1"> <thead> <tr> <th>Acquired level of learning outcomes (%)</th> <th>The numerical system of grading</th> <th>ECTS grades</th> </tr> </thead> <tbody> <tr> <td>90 to 100%</td> <td>Excellent (5)</td> <td>A</td> </tr> <tr> <td>75 to 89.99%</td> <td>Very good (4)</td> <td>B</td> </tr> <tr> <td>60 to 74.99%</td> <td>Good (3)</td> <td>C</td> </tr> <tr> <td>50 to 59.99%</td> <td>Sufficient (2)</td> <td>D</td> </tr> <tr> <td>0 to 49.99%</td> <td>Insufficient (1)</td> <td>F</td> </tr> </tbody> </table> <p>Passing grades: <i>excellent (5), very good (4), good (3) and sufficient (2)</i></p>	Acquired level of learning outcomes (%)	The numerical system of grading	ECTS grades	90 to 100%	Excellent (5)	A	75 to 89.99%	Very good (4)	B	60 to 74.99%	Good (3)	C	50 to 59.99%	Sufficient (2)	D	0 to 49.99%	Insufficient (1)	F
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<p><b>Croatian language course</b></p>	<p>The Rijeka School of Croatian Studies (Faculty of Arts and Sciences, University in Rijeka) promotes the Croatian language, literature and culture internationally, develops modern methods of teaching Croatian as a second or a foreign language, promotes mobility and organises testing of knowledge of Croatian as a second or a foreign language.</p> <p>The Rijeka School of Croatian Studies Croatian organizes Croatian language courses (beginner, intermediate and advanced level) for incoming mobility students. It is held each semester, and students acquire 4 ECTS (60 teaching hours per semester, i.e. two teaching hours per day twice a week). More information is available here: <a href="http://rks.ffri.hr/en/">http://rks.ffri.hr/en/</a></p> <p>Croatian language courses are also offered in language schools. A list of these located throughout Croatia is available at:</p> <ul style="list-style-type: none"> <li>- <a href="http://www.moja-edukacija.com/strani-jezici/hrvatski-jezik-za-strance/">www.moja-edukacija.com/strani-jezici/hrvatski-jezik-za-strance/</a></li> </ul>
<p><b>Accommodation for exchange students</b></p>	<p>In order to make a reservation of accommodation in student dormitories in Rijeka, accepted students (Erasmus+) can send an email to: <a href="mailto:scri.uniri@scri.hr">scri.uniri@scri.hr</a></p> <p>Number of beds that are reserved for Erasmus students is limited - rooms are given to students on a "first-come, first-serve" basis.</p> <ul style="list-style-type: none"> <li>- more information available on: <a href="https://www.scri.uniri.hr/en/accomodation/erasmus-engl-menu.html">https://www.scri.uniri.hr/en/accomodation/erasmus-engl-menu.html</a></li> </ul> <p>Privat accommodation:</p> <ul style="list-style-type: none"> <li>- list of hotels and hostels in Rijeka can be found here: <a href="https://visitrijeka.hr/en/odmori-planiraj-i-istrazi/smjestaj/">Accommodation - Visit Rijeka (https://visitrijeka.hr/en/odmori-planiraj-i-istrazi/smjestaj/)</a></li> <li>- private housing – rental of apartments</li> </ul>
<p><b>Health insurance</b></p>	<p><b>All foreign students must have health insurance during their stay in Croatia.</b> The best option is to enrol in an insurance plan in the home country that covers one's stay in Croatia. They may use international health insurance from their home country or choose to be insured at the health insurance company of their choice.</p> <p>EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland may apply for the European Health Insurance Card (or EHIC) at the health service institute in their own country, before departure for Croatia. It allows anyone who is insured by or covered by a statutory social security scheme of the EU to receive medical treatment in another member state for free or at a reduced cost if that treatment becomes necessary during their visit. The EHIC is not an alternative to travel insurance. It will not cover any private medical healthcare. Therefore, it is advisable to have both, an EHIC and a valid private travel insurance policy.</p>
<p><b>Visa / residence permit</b></p>	<p><b>MOBILITY PERIOD LONGER THAN 90 DAYS (TEMPORARY STAY)</b></p> <p>Exchange students staying in Croatia for a period longer than three months (90 days) need to regulate the <b>residence permit</b> (apply for the approval of the temporary stay for the purpose of studies).</p> <p><b>EU citizens / EEA member state nationals / Swiss Confederation citizens</b> should submit application for the issuance of the residence card within 90 days of their arrival in Croatia (no later than eight days after the expiry of the three months of their stay) at the Foreigners' Office, Central Police Station.</p> <p><b>Non-EU citizens</b> staying in Croatia for more than 90 days are obliged to apply for the approval of the temporary stay for the purpose of studies within 48 hours of their arrival.</p> <p><b>MOBILITY PERIOD SHORTER THAN 90 DAYS (SHORT-TERM STAY)</b></p> <p><b>EU / EEA / Swiss citizens</b> are not obliged to apply for the approval for temporary stay or to register their address if they are staying in Croatia shorter than 90 days.</p> <p><b>Non-EU citizens</b> need to register their address within 48 hours upon their arrival in Croatia at the Foreigners' Office, Central Police Station if they are staying in private accommodation (rented apartment or similar). For the students who are staying at hotels or student dormitories the address is automatically registered (hotels and student dormitories register their foreign guests).</p> <p>All information related to short-term and temporary stay in Croatia can be found at the following address:</p> <p style="text-align: center;">Ministry of Internal Affairs, Primorsko-Goranska County Police Administration Department for Foreigners Trg žrtava fašizma 3, HR-51000 Rijeka, Croatia Tel: +385 51 430 333</p>

	<p><b><i>All the students accepted for an exchange at the Polytechnic of Rijeka will be given Acceptance letter needed for the regulation of their temporary residence permit upon their arrival to Rijeka!</i></b></p> <p><b>VISA</b> A <b>visa</b> is required for students coming from non-EU countries. The list of countries whose nationals need a visa to enter Croatia and detailed information on visa regulation (contacts, procedures) can be found at the website of the <a href="#">Croatian Ministry of Foreign and European Affairs</a>. The visa application must be submitted to the diplomatic mission or consulate of the Republic of Croatia in the foreign national's home country before arrival to Croatia. <b>Any visa related costs are not covered by the scholarship grant.</b></p>
<b>Student identity card</b>	<p>Foreign students at the Polytechnic of Rijeka are entitled to hold a student identity card (X-card) during their stay. It enables them to eat in students' cafeterias and restaurants at a reduced price. It proves a student status and may also be used to get a discount for some tickets and services (if applicable).</p> <p>In order to obtain the X-card student must apply for the personal identification number (OIB in Croatian) at the Tax Department (Riva 10, Rijeka), fill in the form and bring the original and a copy of a passport. Student will receive his/her OIB number the same day.</p>
<b>Confirmation of stay and Transcript of Records</b>	<p>Polytechnic of Rijeka will issue a Transcript of records for each student at the end of semester in February/July. The report will be sent to the student email and to coordinator at home institution (if required) within 5 weeks after the exchange period.</p> <p>Closing the mobility period is a compulsory step in order to receive the Transcript of Records. At the end of their exchange period, before leaving, students <b>MUST</b> go to the International Cooperation Office to close their mobility period. They are required to return their X-card.</p> <p>Please note that a confirmation of stay will only be issued for the period of actual studies at the Polytechnic of Rijeka. The welcome day will be declared as their date of arrival, and the ending day will be the last day that student need to be present at the Polytechnic of Rijeka (last exam and closing the mobility period at the International Cooperation Office).</p>
<b>Information for incoming students and staff with physical, mental or health-related conditions</b>	<p>Students with disabilities are considered students with:</p> <ul style="list-style-type: none"> <li>• vision impairment,</li> <li>• hearing impairment,</li> <li>• motor disorders,</li> <li>• multiple impairments,</li> <li>• chronic diseases,</li> <li>• mental health issues,</li> <li>• specific learning difficulties (dyslexia, dysgraphia, dyscalculia, ADHD)</li> <li>• other health conditions or difficulties which may affect the course of study, and that could be proven by appropriate documentation.</li> </ul> <p><a href="https://www.veleri.hr/en/international-cooperation">https://www.veleri.hr/en/international-cooperation</a> <a href="#">Means of support for students with disabilities at the Polytechnic of Rijeka</a></p> <p>Contact for incoming students and staff: Marijana Jakopič Ganić, M.A., Erasmus+ coordinator International cooperation office E-mail: <a href="mailto:marijana.jakopic@veleri.hr">marijana.jakopic@veleri.hr</a> Tel.: +385 51 321 309; GSM: +385 91 332 1349</p>
<p><b><i>Polytechnic of Rijeka ensures equal opportunities to participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities. It does not allow any discrimination based on sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.</i></b></p>	





## Polytechnic of Rijeka

### *The Main Office*

Trpimirova 2/V  
51000 Rijeka  
tel. +385 51 312 300  
fax. +385 51 211 270  
ured@veleri.hr

## Polytechnic of Rijeka

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## International Office

tel: +385 51 321 309  
mobility@veleri.hr



<https://www.veleri.hr/>



<https://www.facebook.com/veleri/>



<https://www.instagram.com/veleucilisteurijeci>



[https://twitter.com/vele\\_ri](https://twitter.com/vele_ri)



<https://hr.linkedin.com/school/veleu%C4%8Dili%C5%A1te-u-rijeci-polytechnic-of-rijeka/>



<https://www.youtube.com/c/Veleu%C4%8Dili%C5%A1teuRijeci1998/featured>



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