

## DESCRIPTION OF A STUDY COURSE – SYLLABUS

<b>Title of a course</b>	<b>Semester Internship</b>				
<b>Study programme</b>	<b>Professional undergraduate study Entrepreneurship</b>				
<b>Status of a course</b>	Obligatory				
<b>Year of study</b>	3	<b>Semester (Winter/Summer)</b>	S	<b>ECTS credits</b>	13
<b>Goals of a course</b>					
To apply knowledge of business communication in finding employer and supervisor for performing traineeship. To gain experience in usage of accumulated knowledge and skills during the study by virtue of responsible individual and team work.					
<b>Conditions for enrolling course</b>					
No conditions					
<b>Learning outcomes on a level of a study programme which includes course</b>					
Outcome 1: To apply appropriate methods and procedures in preparing information for making business decisions Outcome 2: To apply professional knowledge and skills for improving existing or initiating a new business subject Outcome 3: To define and evaluate key performance indicators of a company for the purpose of management and business decisions making Outcome 6: To create a plan of procurement, sale and marketing activities Outcome 7: To analyse and evaluate financial information Outcome 8: To recognize and analyse different organisational solutions in business processes Outcome 9: To analyse needs and modes for gaining, using and developing resources of a business subject Outcome 10: To evaluate ethical approaches to planning and executing business assignments Outcome 11: To cooperate in team for the purpose of solving business assignments in Croatian or foreign language Outcome 12: To support attitudes in business communication with different stakeholders in Croatian and foreign language Outcome 13: To recognize different business risks and their influence upon business process Outcome 14: To apply basic methods for screening the environment Outcome 15: To independently prepare and present professional contents by usage of ICT tools					
<b>Expected learning outcomes on a level of a course</b>					
Outcome 1: To apply prior accumulated professional knowledge in a real-time working environment Outcome 2: To demonstrate independence, responsibility and self-initiative in solving work assignments Outcome 3: To apply business communication skills in a real-time working environment Outcome 4: To develop work habits according to demands of a real-time working environment Outcome 5: To independently prepare professional report about professional traineeship					