

## INVITED INCOMING STAFF FROM ENTERPRISES – ERASMUS+ MOBILITY FOR TEACHING

### **Erasmus+ project 2021-1-HR01-KA131-HED-000008352- (end of the project: 31/10/2023)**

Invited incoming staff from enterprises may apply to the Polytechnic of Rijeka for Erasmus+ grant for teaching mobility at VELERI. Incoming staff from enterprises invited to teach may be employed in any public or private organization (not awarded with an ECHE – Erasmus Charter for Higher Education) in an EU Member State or third country associated to the Programme. Sending organization can be: a public or private enterprise, a public body at local, regional or national level, a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions, a research institute, a school/institute/educational centre, a foundation, a non-profit organization, a body providing career guidance, professional counselling and information services.

The **mobility** of staff from an enterprise **is arranged by an invitation letter issued by the department / independent study programme of the Polytechnic of Rijeka** to the staff member of the enterprise and **by teaching programme.**

**Minimum duration of invited staff mobility is 1 day.** There is no minimum number of teaching hours for invited staff from enterprises.

### **Mobility application for Erasmus+ grant consists of the following document**

1. *Application form – Invited staff from enterprises* (ispunjen i potpisan)
2. *Staff Mobility Agreement for Teaching* - (signed by all sides)
3. *Invitation Letter – invited staff issued by the Polytechnic of Rijeka (department / study programme);*
4. Employment status certificate (candidate cannot be employed by a higher education institution);
5. CV (in English or Croatian)
6. Statement – consent for personal data collection, processing and sharing

Application with all documents should be submitted by department / study programme of the Polytechnic of Rijeka (or by candidate) to the e-mail: [mobility@veleri.hr](mailto:mobility@veleri.hr)

with reference in the e-mail subject: *Invited incoming staff from enterprises.*

Application should be submitted to later than 22/10/2023.

**Mobility must be realized no later than 31/10/2023.**

Candidates must have health insurance during the mobility stay (e.g. European Health Insurance Card (EHIC) or travel health insurance).

### **Erasmus+ grant**

Erasmus+ grant for invited staff from enterprises comprises of contribution to the travel cost and subsistence during the period abroad (for Croatia daily amount is **112 EUR**).

The financial support for travel cost is a fixed support - sum that covers travel expenses in both directions based on the distance from home organization to the Polytechnic of Rijeka, according to the *EU Distance calculator* - [https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en)

10 – 99 km	23 €
100 – 499 km	180 €
500 – 1 999 km	275 €
2 000 – 2 999 km	360 €
3 000 – 3 999 km	530 €
4 000 – 7 999 km	820 €
8 000 km or more	1.500 €

The candidate cannot receive Erasmus+ financial support if other scholarship originating from the European Union was awarded to him for the purpose of mobility he is applying for.

### **Contact for additional information**

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