

International **multidisciplinary** peer-reviewed **open access** journal
Social, technical, biotechnical, and natural sciences

ESCI - Web of Science Core Collection

ERIH PLUS

Norwegian Register for Scientific Journals

Sherpa Romeo

ZBORNIK
VELEUČILIŠTA U RIJECI
 **JOURNAL**
OF THE POLYTECHNIC OF RIJEKA
ISSN 1848-1299 (Print), ISSN 1849-1723 (Online)

„Connect with editors: Successfully navigating the
business journal publication process”



Rijeka, 14.11. 2025.





Peer-reviewed scientific and professional journal

Multidisciplinary: social, technical, biotechnical, and natural sciences

- *economics, information and communication technologies, computing, traffic and transport technology, agronomy and applied mathematics*

Goal: to promote scientific and professional papers and foster collaboration between the academic and professional community

Published **annually** (since 2013) in May/June

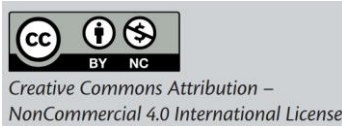
In **Croatian** or **English**

Open access – all papers available online

Print and online issue

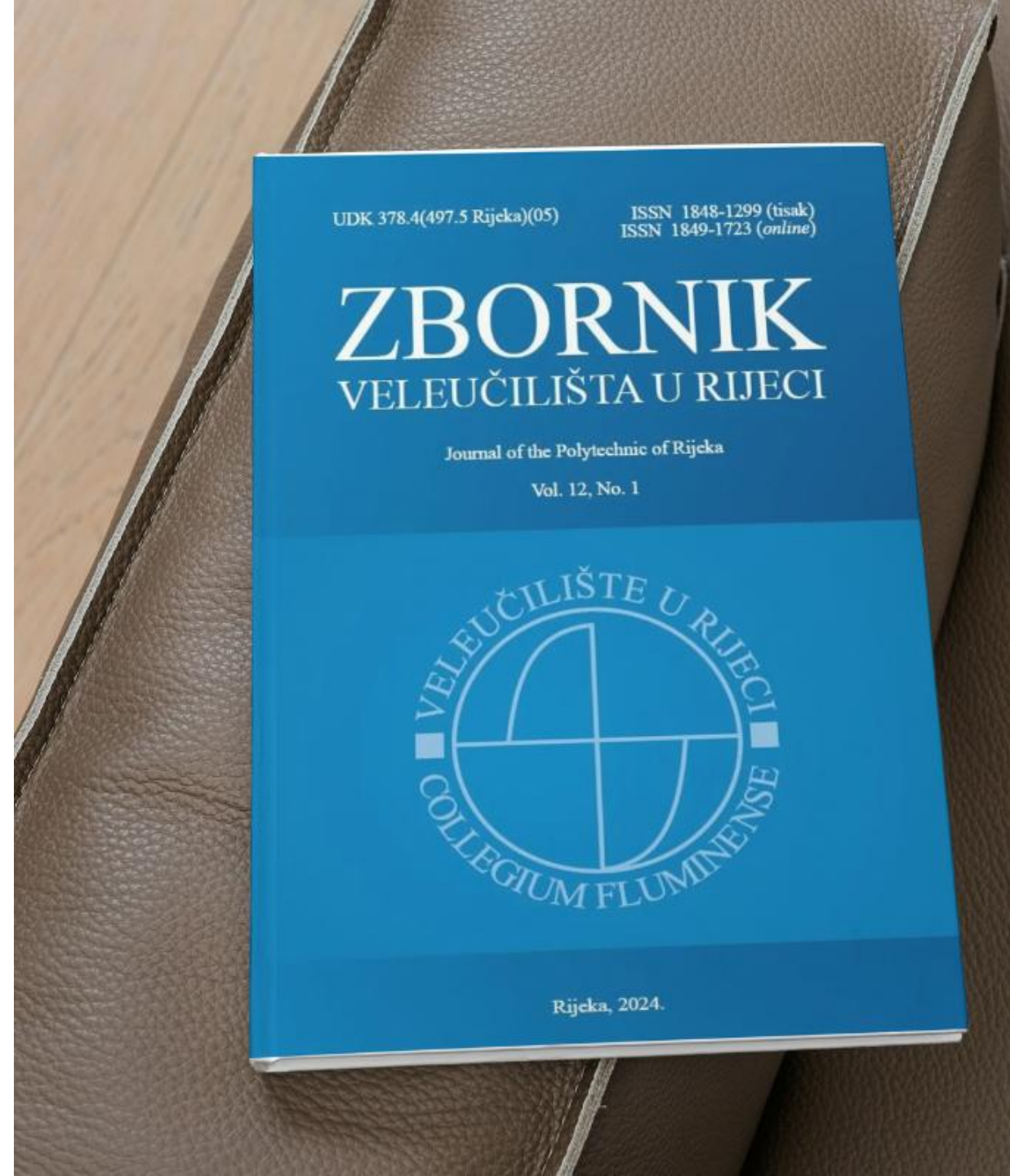
Non-APC model

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- *allowed to read, download, copy, distribute, print and transform or use them for any other lawful purpose as long as they attribute the source in an appropriate manner and for the non-commercial purpose of the usage*

Self-archiving policy - it is allowed to archive post-print publisher's version of the paper (authors must use the publisher's PDF) providing the link to the Journal's web pages or HRČAK



Indexing

The Journal of the Polytechnic of Rijeka is an open-access journal available through the Portal of Croatian scientific and professional journals – **Hrčak** - platform for Croatian Open Access journals and the journal website.

The Journal is indexed by the **Emerging Sources Citation Index (ESCI)** - **Web of Science Core Collection** (Clarivate Analytics - ex Thomson Reuters) and **ERIH PLUS** (European Reference Index for the Humanities and Social Sciences) and it is included in the **Norwegian Register for Scientific Journals, Series and Publishers** (the Nordic List).

The Journal is included in the **MIAR** database (Information Matrix for the Analysis of Journals). The Journal's Open Access policy is included in **Sherpa Romeo**.

Publication process – Key steps

Submission

- Manuscript + Application Form
- Electronically via email: zbornik@veleri.hr
- Signed Copyright Statement & Consent for data processing
- All authors must sign and contribute significantly
 - Guest or Ghost authorship → unethical behaviour
- One author can submit and publish not more than one article in a single issue of the Journal

Initial Editorial Assessment

- Check compliance with guidelines
- Possible outcomes:
 - Return for improvement
 - Accept for review
 - Reject (topic, quality, scope issues)

Publication process – Key steps

Review Process

- Double-blind review by 2 independent reviewers, 3 if needed
- Evaluation based on scientific standards and journal criteria
 - Reviewer evaluates the topic, article quality and originality (*Poor to Excellent*) and the content (*tendency towards rejecting and accepting: 1 to 5*)
 - Reviewer's recommendation: To accept, To accept only after introducing changes suggested by reviewers, To reject
 - Reviewer's explanation and recommendations
- Categorization: Original scientific paper, Review article, Preliminary communication, Professional paper

Publication process – Key steps

Revision & Resubmission

- Authors revise according to reviewers' comments
- Editorial Board and/or reviewer verifies changes

The general criteria for the acceptance

- Contribution to the scientific and professional knowledge
- Clearly defined research methodology, objectives and results of the research
- Relevant literature review
- References in the text and a bibliography
- Overall quality of the article

Publication process – Key steps

Final Steps

- Proofreading by professional proofreader (confirmation required) – final version of the positively evaluated paper

Timeline

- Paper submitted **no later than 1st December** in order to be sent through a review process and taken into consideration for publishing in the current issue
- Review process takes aprox. 3-5 months
- Publication: within 6 months (in late May/early June)

Publication process – Key steps

Ethics & Plagiarism check

- Compliance with COPE Code of Conduct
- Plagiarism check via Crossref Similarity Check - iThenticate
- Plagiarism – article removed, authors notified
- Authors are fully responsible for the content of the submitted manuscript
 - author's original contribution,
 - results presented without data falsification or manipulation of the data,
 - publication of the article must not infringe any existing copyright
 - any necessary written permission to quote from other sources have been obtained
- Article should not been published in its current or similar form anywhere else and the submitted manuscripts should not be under consideration for any other publication at the same time

Tips for PhD candidates – Article Structure

- **Abstract** – a general overview of the topic in 150-250 words
 - *Purpose / objective of the research*
 - *Methodology / method / model / conception of the analysis*
 - *Findings / main results of the research (or the analysis)*
 - *Originality of the research / contribution*
- **Key words** – 3 - 5
- **Introduction** - focused on defining the problem and subject matter of the research
 - *Reference to the latest literature (can also be indicated in a separate section Literature review)*
 - *Working hypotheses*
 - *Insight into the organization of the text – structure of the article*
- **Methodology / method / model / conception of the analysis** – in the second section
- **Empirical data** (documented background) and analysis
- **Results and discussion** – explain results, particularly their significance, meaning and messages
- **Conclusion** - author's original opinion on results obtained, information on the initial hypothesis (whether it has been confirmed or not), limitations of the research, recommendations for future research
- **References** – list only titles (sources) referred to in the text; Harvard style

Tips for PhD candidates

Follow Author Guidelines – formatting, structure, length (≤ 7000 words), Harvard referencing style; use Microsoft Word Template document

Ensure originality and contribution – clear objectives, methodology, and results

Ethics and integrity – read Publication Ethics Statement, avoid plagiarism

Anonymize the manuscript – remove author details from the text

Provide an English summary (if article is in Croatian) and vice versa

Include DOIs in your references (at the end of references as a link in a form:

<https://doi.org/10.31784/zvr.7.1.3>) - you can retrieve DOI through the link:

<https://apps.crossref.org/SimpleTextQuery>

One article per author per issue

Register for ORCID – mandatory for all authors

Disclose AI use – in acknowledgments and methods (if applicable)

Attach all forms – Application Form, Copyright Statement, consent forms

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